

MAY 13, 2004

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**SUMMARY
OF THE
BOARD COMMITTEE MEETING
ON
ACADEMIC AND STUDENT SERVICES**

The Board Committee on Academic and Student Services met on Tuesday, May 11, 2004 to hear staff reports.

Staff Reports:

Update on Annual Program and Services Analysis (APSA) Vice Chancellor Lewis directed the Board's attention to an update on the Annual Program and Services Analysis (APSA). The purpose of the reviews is to assist faculty and administrators in the improvement of the quality of programs and services through a formative process, provide quality programs based on a self-evaluation process and encourage systematic data collection and review of student learning outcomes and effectiveness measures. Program reviews require involvement of and participation of faculty and administrators and must be based on systematic data analysis. The APSA process serves three needs: (1) provides the foundation for the Annual Program and Services Analysis; (2) serves as the foundation for a continuous quality improvement system based on data collection, review and analysis; and (3) develops trend data for the Program Reviews.

WYCC Update General Manager, Maria Moore reported on the local productions in the May Racism Project. The station is producing seven programs including four documentaries a student poetry jam, a district-wide town hall meeting, and a live re-enactment of the Brown v. Board of Education ruling.

Two Board actions were presented: Item 6a for board ratification of an emergency purchase of a failed transmitter tube and Item 4e a renewal of the professional services agreement with Deborah Crable to direct grants and outreach activities.

Office of Development Update Vice Chancellor Michael Mutz reported PeopleSoft Contributor Relations kicked-off Phase I of the implementation project on Monday, April 26, 2004. The Development Office is collaborating closely with the Office of Information Technology to ensure conformance to any rules or decisions which have been undertaken in Student Administration to facilitate possible consolidation of databases in the future. The project will continue through October.

Recent Campaign – Last month the Development Office completed a brief campaign to raise money for the newly established President's Scholarship Fund at Truman College. The retirement of the college president and 17 faculty members was used as a catalyst for the campaign, which raised approximately \$10,000 after expenses.

DJL:jg