BOARD COMMITTEE ON HUMAN RESOURCES SERVICES

March 2, 2004, 10:00 a.m.

SUMMARY

The meeting of the Board Committee on Human Resources was held on Tuesday, March 2, 2004. Committee Chair Rudy Mendez called the meeting to order at 10:17 a.m. Committee Chair Mendez stated that an amendment to the minutes of the February 4, 2004 Board Committee meeting was enclosed in board packets. The amended minutes were then approved. During the meeting it was reported that:

Human Resources staff was involved in the implementation of PeopleSoft system process changes relating to collective bargaining agreements. Staff also met with Office of Information Technology staff to work out IEA-NEA (adjunct faculty) negotiation outcomes which included the creation of a new job family and four job codes; developed a new salary and grade table, developed new benefits tables; and determined benefit premium status.

Staff also supported the SEIU and Local 1600 negotiations preparations.

In addition, HR staff has provided high-level reports and charts that indicate the trends in public service as well as other institutions of higher learning.

The more timely payment of contracts to lecturers was accomplished through the combined efforts of Human Resources, Payroll, and on-site training at some colleges.

Seven new employees were processed through New Employee Orientation.

Approximately 1,300 personnel transactions were processed during the month of February.

This concludes my report.