

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE
County of Cook and State of Illinois****CAMPUS MAINTENANCE TRUCK
WEST SIDE TECHNICAL INSTITUTE
DALEY COLLEGE****THE CHANCELLOR****REPORTS**

that it is necessary to purchase a new pick-up truck for West Side Technical Institute (WSTI); this vehicle will be used for transport purposes for campus maintenance and will also include a snow plow so that staff can perform snow plowing as needed during the winter season; staff has contacted Sutton Ford (MBE firm), Matteson, IL who is an approved City of Chicago contract dealer for trucks as well as staff cars, minivans and SUV's; Sutton Ford provided a quotation for a 2004 4x4 Ford 2-door truck with snow plow and trailer hitch for a total cost of \$27,193.00; and

that staff have reviewed the quote submitted by Sutton Ford, Inc., and report that it meets specifications; and

that this City contract purchase is exempt from the District's competitive bidding requirements.

THE CHANCELLOR**RECOMMENDS**

that the Board of Trustees approve the issuance of a purchase order in the amount of \$27,193.00 to Sutton Ford, Matteson, IL for the purchase of the campus maintenance truck for WSTI.

FINANCIAL

\$27,193.00 – 58000-05501-6105025-0070

Respectfully Submitted:

Wayne D. Watson
Chancellor

June 3, 2004