

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

LIBRARY BOOKS, PERIODICALS, REFERENCE BOOKS, BUSINESS REPORTS,
INFORMATION SERVICES, AND INSTRUCTIONAL MATERIALS
ALL COLLEGES

THE CHANCELLOR

REPORTS

that during FY05 it will be necessary to purchase books, periodicals, reference books, instructional materials, business reports, online databases and information services for the libraries at all colleges;

that library purchases are considered sole source

that according to the Illinois Public Community College Act, these materials are exempt from formal competitive bidding; and

that the following firms have been identified as qualified vendors:

<u>VENDOR/SUPPLIER</u>	<u>TYPE OF DOCUMENT</u>	<u>ESTIMATED AMOUNT</u>
Associated Press Digital Archive	CD-ROM services	\$ 5,000
Baker and Taylor Cont. Serv. Sommerville, NJ	Annual reference books and reports	\$ 29,000
Baker and Taylor Mokena, IL	Books	\$186,050
Bell and Howell Ann Arbor, MI	Microforms, online databases	\$120,300
Bernan and Associates Lanham, MD	Government documents	\$ 8,000
CHIPS Publication Service	CD-ROM Services	\$ 5,000
Congressional Quarterly, Inc. Washington, DC	Periodicals, books	\$ 7,300
DEMCO	CD-ROM services	\$ 5,600
EBSCO Cary, IL	CD-ROM services, periodicals with CD-ROMs	\$ 42,000
Encyclopedia Britannica Chicago, IL	Reference books	\$ 6,000
Facts on File	CD-ROM services	\$ 5,700
Faxon Subscription Agency Norwood, MA	Periodicals	\$ 66,000
Grolier	Reference book, CD-ROMs	\$ 7,500
Grove's Dictionaries [Macmillan] New York, NY	Reference books	\$ 9,000
H. W. Wilson Bronx, NY	Books, reference books, online databases	\$ 23,200
Minolta Business Systems	Microfilm service	\$ 7,100
Moody's Investor Services	Business reports, information services,	\$ 5,000

Chicago, IL	CD-ROMs	
Newsbank New Canaan, CT	CD-ROM services	\$ 53,400
NILRC Sugar Grove, IL	Reference books, online databases	\$ 33,250
ProQuest Information Learning Group	Microfilm, information services, Online services	\$ 81,935
R. R. Bowker Philadelphia, PA	Books, reference books	\$ 5,000
Reed Reference Publisher New Providence, NJ	Reference books, CD-ROMs	\$ 7,850
SIRS Mandarin	CD-ROM services	\$ 5,000
Standard & Poors New York, NY	Business reports, information services, CD-ROMs	\$ 8,600
Turner Subscription Agency New York, NY	Periodicals	\$ 19,500
United Visual Itasca, IL	Audiovisual sales, service, and rentals	\$ 15,350
University Park Media	Reference books	\$ 9,000
West Publications	Books	\$ 6,000
World Book	Reference Books	\$ 5,000

RECOMMENDS that the Board of Trustees approve issuance of purchase orders on an as-needed basis to the aforementioned vendors for books and other required library materials for FY05, and that all purchases of online databases be made at the district level.

FINANCIAL As needed -- Educational Fund

Respectfully submitted:

Wayne D. Watson
Chancellor

June 3, 2004