

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
County of Cook and State of Illinois

ADULT EDUCATION BOOKS & CAREER TRAINING MATERIALS  
ALL COLLEGES

THE CHANCELLOR

REPORTS

that it is necessary to purchase books and instructional materials each year for students in the Adult Learning Skills Program at all Colleges and specialized career programs including: Health Occupation Career Programs, Computerized Numerical Control, Tool Technology and Offset Printing and Food Service Programs at Dawson Technical Institute, Kennedy-King College; and

that bids were not solicited because the books and instructional materials for the Adult Learning Skills Program and Career Programs are considered sole source and are exempt from competitive bidding; and

that exact quantities or costs of purchases cannot be determined because titles and quantities will vary depending upon each Colleges' requirements; and

that based on previous usage, estimated purchases from the following publishers/ distributors may exceed \$10,000 during FY2004:

<u>PUBLISHERS</u>	<u>ESTIMATED AMOUNT</u>
Addison Wesley/Longman ESL, Reading, MA	\$48,000
Baker & Taylor, Momence, IL	\$500,000
Barnes & Noble, New York, NY	\$10,000
Booksource, Inc., St. Louis, MO	\$10,000
Book Vine for Children, McHenry, IL	\$10,000
CTB/McGraw-Hill, Monterey, CA	\$13,000
Curriculum Associates, Inc., Boston, MA	\$10,000
Element K Press, Rochester, NY	\$10,000
Goodheart Willcox, South Holland, IL	\$20,000
Jamestown Publisher, Lincolnwood, IL	\$34,000
Longman Group Limited/Longman ESL, Old Tappan, NJ	\$50,000
McGraw-Hill Publishing, Rolling Meadows, IL	\$500,000
Meds, Inc., Burtonsville, MD	\$10,000
New Reader Press, Syracuse, NY	\$13,000
Oxford University Press, New York, NY	\$11,000
Pearson Education, White Plains, NY	\$600,000
Prentice Hall-Regents, Old Tappan, NJ	\$30,000
Steck-Vaughn, Inc., Austin, TX	\$300,000
John Wiley & Son, Sommerset, NY	\$24,000
University of Illinois, Springfield, IL	\$17,000

that it has been determined that no certified MBE or WBE firms are available in this market to supply the materials requested. All items supplied are considered sole source; therefore, M/WBE requirements does not apply to this purchase.

THE CHANCELLOR

RECOMMENDS

that the Board of Trustees approve the issuance of annual purchase orders to the above listed publishers on an as-needed basis, with each College issuing its own purchase orders for the books and instructional materials during FY2005.

FINANCIAL

As needed -- ICCB Grant, Educational Fund

Respectfully submitted:

Wayne D. Watson  
Chancellor

June 3, 2004