

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois****PROJECT COLLABORATION AND MANAGEMENT PROGRAM****THE CHANCELLOR****REPORTS**

That there is a need to provide a project collaboration and management program to effectively manage all aspects of maintenance, capital and administrative projects for the Administrative Services Department and college engineering staff, as well as provide "on and offsite" collaboration. The program is called Tracker Suite developed by Automation Centre; and

that the budget for the entire project is \$250,000 funded from the 1999 General Obligation Bond, and that the purchase of this software is the first phase of the project; and

that the initial cost for the Tracker Suite software is as follows:

- 50 User License \$16,250
- Maint & Support 1st Year (18% of License Fee) \$2,925
- End user training, Implementation & Admin Training, Domino Setup \$21,700

that this purchase is exempt from the District's competitive bidding requirements.

THE CHANCELLOR

RECOMMENDS that the Board enter into a software license agreement in the amount of \$16,250 for Tracker Suite plus Maintenance & Support in the amount of \$2,925 (or 18% of the license fee) and enter into a professional services agreement for training, setup and implementation in the amount of \$21,700 to Automation Centre, 435 E. 9th Street, Tucson, AZ 85705.

FINANCIAL \$40,875 – 1999 General Obligation Bond

Respectfully submitted:

Wayne D. Watson
Chancellor

July 15, 2004