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BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
County of Cook and State of Illinois

MOVING SERVICES
HAROLD WASHINGTON COLLEGE

THE CHANCELLOR

REPORTS that due to the current renovation project at Harold Washington College, it is necessary to provide moving services for the relocation of staff and equipment to accommodate the various construction phases; and

that specifications were prepared by District Office staff, publicly advertised as required by law, with notifications sent to 5 firms on CCC bidders' list, and specifications were requested by 5 firms; and

that District Office staff have reviewed the proposals, interviewed the 5 respondents and determined that Midwest Moving & Storage, Inc. is the lowest responsible bidder; and

that Midwest Moving & Storage, Inc. is a certified Minority Business Enterprise firm and has performed favorably on past CCC moving projects.

THE CHANCELLOR

RECOMMENDS that the Board of Trustees approve the issuance of a purchase order to Midwest Moving & Storage, Inc. for moving services at Harold Washington College in an amount not to exceed \$180,000 on a time and material basis according to their proposal.

FINANCIAL \$180,000 - 1999 General Obligation Bond, Harold Washington Renovation Project

Respectfully submitted:

Wayne D. Watson
Chancellor

March 31, 2004