

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**RESOLUTION
AUTHORIZATION OF STUDY ABROAD PROGRAM FY 2027
MALCOLM X COLLEGE**

WHEREAS, Malcolm X College developed a pilot Mentoring Program (the “Program”) in the Fall of 2021 and augmented it with a Study Abroad Program in the Fall of 2024; and

WHEREAS, Malcolm X College has made the Program permanent and desires to continue its highly successful Study Abroad Program: and

WHEREAS, Malcolm X College desires to continue its study abroad trip in February 2027 to Nairobi, Kenya (the “Kenya Study Abroad Trip”) at a cost of (i) up to \$3,580.00 per participant for educational programming, food and local travel, should a single room be required a supplement charge of \$625.00 per person will be applicable, plus (ii) an amount to be determined for travel expenses inclusive of roundtrip airfare, visa, passport and vaccinations (collectively, “Kenya Participant Expenses”); and

WHEREAS, Malcolm X College desires to implement a study abroad trip in April 2027 to Panama City, Panama (the “Panama City Study Abroad Trip”) at a cost of (i) up to \$2,815.00 per participant for educational programming, food and local travel, should a single room be required a supplement charge of \$725.00 per person will be applicable, plus (ii) an amount to be determined for travel expenses inclusive of roundtrip airfare, visa, passport and vaccinations (collectively, “Panama City Participant Expenses”); and

WHEREAS, (i) the Kenya Study Abroad Trip, (ii) the Panama Study Abroad Trip, are collectively referred to herein as the “Study Abroad Trips” and individually as a “Study Abroad Trip.”

WHEREAS, (i) the Kenya Participant Expenses, (ii) the Panama Participant Expenses, are collectively referred to herein as the “Participants’ Expenses” and individually as the “Participant Expenses.”

WHEREAS, Participants’ Expenses, airfare and any other costs related to the Study Abroad Trips must be funded by United Center (UC) and CCC Foundation UC will not utilize operating funds or other budgeted funds.

WHEREAS, up to twenty students, as determined by Malcolm X College, will be eligible to participate in each Study Abroad Trip.

WHEREAS, Malcolm X College will make a limited number of study abroad spaces available to certain students from other City Colleges of Chicago for each Study Abroad Trip;

WHEREAS, up to 7 City Colleges of Chicago employees, as determined by Malcolm X College, shall be eligible to participate in each Study Abroad Trip by chaperoning;

WHEREAS, Malcolm X College shall pay Participant Expenses for each Study Abroad Trip;

WHEREAS, each Study Abroad Trip will maintain a ratio of at least one chaperone per every six students;

WHEREAS, all requested information and documentation must be provided to the Office of Risk Management for each Study Abroad Trip and the Office of Risk Management must approve each Study Abroad Trip as well as each participant of each Study Abroad Trip;

WHEREAS, implementing the Study Abroad Trips will require Malcolm X College or the District to incur expenses and, in certain instances, enter into various vendor agreements; provided that, all such expenses and agreements are implemented in accordance with the District's procurement rules and procedures; and

WHEREAS, **applicable** vendor agreements will be presented to the Board for review and approval.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees approves the Study Abroad Trips and the Participants' Expenses and authorizes the airfares exceeding \$1,000 per trip/per student or chaperone; provided that, (i) all expenses and airfares are procured in accordance with the District's procurement rules and procedures, utilizing outside grant funds, and applicable vendor agreements are submitted to the Board for review and approval; and (ii) the Office of Risk Management, after being provided all requested information and documentation, approves each Study Abroad Trip along with each participant of each Study Abroad Trip.