

35795
ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 5, 2026

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MANAGER'S DASHBOARD SERVICES
D2L, LTD.
THE OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with D2L, LTD for Manager's Dashboard Services for the period commencing no sooner than April 1, 2026 and continuing for one (1) year after such commencement date at a total cost not to exceed \$7,000 for the term of the agreement. Board approval is required when district-wide total planned expenditures for a single vendor exceeds \$25,000.

VENDOR: D2L, Ltd.
210 West Pennsylvania Ave, Suite 400A
Towson, MD 21204

USERS: District Wide

TERM:

The original term of this agreement shall commence no sooner than April 1, 2026, and continue for 1 year after such commencement date.

SCOPE OF SERVICES:

The Manager Dashboard and Learning Groups is a set of tools for administrators and instructors that helps manage people's participation and completion of training courses within Brightspace. Learning Groups create collections of people with similar training needs and allow for automatic grouping.

BENEFIT TO CITY COLLEGES OF CHICAGO:

City Colleges of Chicago has an ongoing need for consistent, reliable training related to our processes, systems, and practices for all staff and faculty. This tool will facilitate our pursuit of performance excellence trainings, specialized faculty development resources, accessibility practices, onboarding for employees taking new roles, and other critical job functions. Having this tool will make it simple for many supervisors to provide the relevant training to their teams and for small offices to efficiently and effectively deliver training resources and track participants' progress toward completion.

VENDOR SELECTION CRITERIA:

The purchase of software, pursuant to the State law, is exempt from the District's competitive bidding requirements. The exemption allows for the continuity of licensing and support which is required for existing operations.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (manager's dashboard software) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$ 7,000

Charge to: Office of Information Technology

Source of Funds: Education Fund

Budget Line: 53/540000-00003-0023003-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

MARCH 5, 2026 – Office of Academic Affairs