

35899
ADOPTED – BOARD OF TRUSTEES COMMUNITY
COLLEGE DISTRICT NO. 508
JUNE 4, 2026

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE AND DELIVERY OF SECURITY UNIFORMS
SILK SCREEN EXPRESS, INC.
OFFICE OF SAFETY AND SECURITY
DISTRICT WIDE
(RENEWAL OF BOARD REPORT 34795)**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Silk Screen Express, Inc. to provide uniforms for the Office of Safety and Security, on an as needed basis, for the period from July 1, 2026 through June 30, 2028 at a total cost not to exceed \$200,000.

VENDOR: Silk Screen Express, Inc.
7611 W. 185th Street
Tinley Park, Il. 60477

USER: Office of Safety and Security – District Wide

ORIGINAL TERM:

Pursuant to Board Report 34795, the original term of the purchase began on July 1, 2023, and shall end on June 30, 2026, with one option to renew for an additional two (2) year period.

FINAL RENEWAL TERM:

The renewal term of the purchase shall begin on July 1, 2026, and shall end on June 30, 2028 with no remaining options to renew.

SCOPE OF SERVICES:

The identified vendor will supply and deliver security uniforms throughout the District.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The security uniforms will provide the security staff with an easily identifiable and professional appearance.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Services staff and a Request for Sealed Bid #NC2302 was publicly advertised on February 28, 2023 and issued to forty (40) companies. Four (4) companies submitted bids on March 21, 2023: 1) Bienali Promotions, LLC. 2) Silk Screen Express Inc. 3) Sinatra Uniforms Inc. and 4) Twelve Tulip dba Uniforms Today. The bids from Bienali Promotions, Sinatra Uniforms, and Twelve Tulip were deemed non-responsive. Two (2) no-bids were received from 1) Aramark and 2) JG Uniforms.

All bids and uniform samples were reviewed by staff from the Office of Safety and Security and the Office of Marketing and Communications. Based on the lowest responsive and responsible bid

submitted and the quality of the bid samples, staff recommend the acceptance of the bid from Silk Screen Express, Inc.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and has determined the Vendor has complied with the Board Approved MBE/WBE Contract Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Silk Screen Express, Inc. 7611 W. 185th Street Tinley Park, IL 60477	MBE	93	Direct	City of Chicago
Inter-City Supply Co., Inc. 9901 S Torrence Ave. Chicago, IL 60617	WBE	7	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$200,000

Charge to: Office of Safety and Security, the Colleges

Sources of Funds: Education Fund

FY27-28: 540000 – 00003 – 0015003 – 70000

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Respectfully Submitted,

**Juan Salgado
Chancellor**

June 4, 2026 – Office of Safety and Security