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APPROVED–BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 9, 2026

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES
MEETING OF THE COMMITTEE ON ACADEMIC AFFAIRS & STUDENT SERVICES
THURSDAY, JUNE 4, 2026

KENNEDY KING COLLEGE
U BUILDING – GREAT HALL, ROOM U105
740 WEST 63RD ST.
CHICAGO, IL 60621

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs & Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, June 4, 2026, at 12:30 p.m., Kennedy King College, U Building, Room U105, 740 W. 63rd St. Chicago, IL 60621.

ATTENDEES

TRUSTEES
Katya Nuques, Board Chair
Marshall E. Hatch, Sr., Vice Chair
Princella "Jaribu" Lee, Secretary
Oscar Sanchez
Fernando Diaz
Darlene Hightower
Damian Wright (Student)

CHANCELLOR
Juan Salgado

PROVOST AND CHIEF ACADEMIC OFFICER
Mark Potter

GENERAL COUNSEL
Karla Gowen

CHIEF ADVISOR TO THE BOARD
Bonnie Phillips

SENIOR ASSISTANT BOARD LIAISON
Emma Mims

ASSISTANT BOARD LIAISON
Avery Walls

OFFICERS OF THE DISTRICT
Maribel Rodriguez — Chief Financial Officer
Carol Dunning — Chief Talent Officer
David Anthony — VC, Administrative Services
Veronica Herrero — EVC, Chief Institutional Advancement Officer
Jay Agarwal — Chief Information Officer
Stacia Edwards — Deputy Provost
Jacquelyn Werner — Chief Student Experience Officer
Will Barefield — VC, Student Enrollment Management
Jen Mason — Vice Chancellor, Legislative & Community Affairs
Aricka Jones — Compliance Officer & Director-Risk Management
David Deyhle — VC, Institutional Branding & Strategic Marketing
Greg Williams — Executive Director, IT Service Delivery & Academic Technology
Katheryn Hayes — Associate Vice Chancellor-Strategic Communications & Operations
Calvin Adenekan — Executive Director - IT Infrastructure

PRESIDENTS
Daniel Lopez — President, Harold Washington College
Kimberly Hollingsworth — President, Olive Harvey College
Shawn L. Jackson — President, Harold Washington College
Andres Oroz — President, Wright College
Katonja Webb Walker — President, Kennedy-King College
Tiffany Dixon — Vice President, Malcolm X College
Peggy Korellis — Interim President, Richard Daley College

I. CALL TO ORDER

Vice Chair Hatch called the June 4, 2026 meeting of the Committee on Academic Affairs and Student Services to order at 12:32p.m.

II. ROLL CALL

The Chief Advisor called roll:

Katya Nuques	Present
Marshall E. Hatch Sr.	Present
Oscar Sanchez*	Present
Princella "Jaribu" Lee	Present
Darlene Hightower	Present
Kafi Moragne-Patterson	Absent
Fernando Diaz	Present
Damian Wright (Student)*	Present

*Oscar Sanchez Arrived 12:37pm
*Damian Wright Arrived 12:37pm

Quorum Confirmed.

III. WELCOME

Vice Chair Hatch convened the June 4, 2026 meeting of the Committee on Academic Affairs & Student Services and welcomed those in attendance. Vice Chair Hatch thanked President Webb Walker for hosting the meeting and acknowledged the Trustees in attendance.

Vice Chair Hatch called on Provost Potter for remarks.

IV. PROVOST REMARKS

Provost Potter welcomed attendees to the June 2026 meeting of the Academic Affairs & Student Services Committee.

Provost Potter reported that the summer term had begun with nearly 5,500 students enrolled in summer coursework. He also highlighted the upcoming Illinois High School Diploma Completion Ceremony scheduled for June 13, 2026, and invited members of the Board to attend in celebration of adult education student achievements.

V. PRESENTATION

Topic: Internal Audit Update

Speaker: Director Dulce Niedzialkowski

Trustee Hightower thanked the Internal Audit Department for its transparency and asked about the process for addressing audit findings and implementing corrective actions.

Director Niedzialkowski explained that the Internal Audit team will conduct follow-up testing during the summer to determine whether management action plans have been implemented and whether findings can be closed. Findings that remain unresolved will continue to be monitored and retested at future intervals until corrective actions are completed. Director Niedzialkowski noted that additional training materials and guidance have been provided in certain areas, particularly regarding employee reimbursements; however, recurring issues continue to stem from inconsistent supervisory review and oversight.

Trustee Hightower asked whether training opportunities are available to address the issues identified in the audit findings.

Director Niedzialkowski stated that the Accounts Payable Department provides training to business office staff, and individual business offices also conduct their own training initiatives to support compliance and process improvement.

Trustee Hightower asked whether audit findings are public and what implications could result from non-compliance, particularly regarding the Early College Program.

Director Niedzialkowski stated that the audit findings are public as they are presented during a public meeting and included in publicly available reports. Regarding the Early College Program audit, Director Niedzialkowski clarified that the findings primarily relate to documentation and recordkeeping deficiencies rather than non-compliance with applicable laws. She noted that the colleges must maintain sufficient documentation to demonstrate compliance and reported that SharePoint sites have been established to centralize and retain required records. Follow-up testing will be conducted to verify that corrective actions have been implemented.

Chancellor Salgado stated that he is actively involved in the internal audit process and regularly meets with the Internal Auditor. He emphasized that he wants the strongest possible Internal Audit Department and expressed his appreciation for the work being done by the Internal Audit team. He noted that internal auditing is a critical component of continuous improvement and that leaders are expected to take audit findings seriously, follow up on identified issues, and implement corrective actions to prevent them from becoming ongoing concerns. He added that particular attention is given to repeat findings.

Chancellor Salgado further stated that while he is not involved in every finding, he becomes engaged in matters that remain unresolved over time. He emphasized the importance of identifying and addressing internal challenges as early as possible rather than waiting for them to be identified during external reviews by agencies such as the Illinois Community College Board (ICCB). He noted that having a strong internal audit process and corrective action mechanism demonstrates accountability and helps build confidence in the institution.

Trustee Diaz thanked Director Niedzialkowski and the Internal Audit Department for their work, noting that he believes internal audits help strengthen the processes of any institution. He asked how the current audit findings compared to the previous Internal Audit reports presented to the Board.

Director Niedzialkowski responded that several new areas were reviewed based on a risk assessment conducted two years ago. She noted that the campus audits continue to identify both areas of improvement and recurring findings. Repeat findings included issues related to employee reimbursements and invoices dated prior to the issuance of purchase orders, which are not compliant with Board policy. Director Niedzialkowski further explained that the Early College Program Audit was a new review area identified through the risk assessment process. Overall, she stated that the campus audit results were similar to prior years, while district office audits differed because they focused on areas that had not previously been reviewed.

Chair Nuques asked what steps are being taken to address recurring findings when there is not a significant change between the current and previous audit results.

Director Niedzialkowski responded that, in some cases, additional resources and process improvements are being implemented to address recurring issues. She cited transfer credit evaluations as an example, noting that a newly approved position has been created to provide specialized support in that area. She also noted that campuses may consider adding additional staff resources in areas where recurring issues persist. Director Niedzialkowski stated that Internal Audit will continue conducting testing, monitoring compliance, running reports, and providing data to campuses to help identify trends and support corrective actions. She added that while some areas have shown sufficient improvement and may eventually require less testing, other areas continue to experience recurring issues that may require additional resources and oversight to resolve.

Trustee Sanchez thanked Director Niedzialkowski for her work and acknowledged the value of the Internal Audit function in helping to strengthen the institutional processes. He noted that he had confirmed that the audit findings would not negatively impact the institution's accreditation, state approvals, or funding. Trustee Sanchez asked when it would be appropriate for the Board to receive an update on the status of corrective actions and whether the identified findings could reasonably be addressed by the fall or winter.

Director Niedzialkowski responded that many of the findings should be correctable within that timeframe, particularly those involving documentation and record retention. She explained that campuses often have the required documentation but need to ensure it is properly maintained and readily accessible for external reviews. Director Niedzialkowski stated that corrective actions, including centralizing documentation and demonstrating compliance with applicable requirements, should help address a number of the findings identified in the audits.

Chancellor Salgado noted that the institution regularly tracks which audit findings have been resolved and which remain in the process of being addressed. He stated that administration will continue to keep the Board appraised of the progress of the corrective actions for both current and prior audits that remain open. Chancellor Salgado explained that some findings can be resolved relatively quickly, such as documentation-related issues, while others may require additional time and discussion between management and the Internal Audit team regarding the appropriate corrective action. He further noted that corrective actions are often implemented broadly across operations, rather than only in the areas tested, resulting in improvements beyond the specific findings identified. Chancellor Salgado stated that providing periodic updates would allow the Board to better understand the corrective action process and the progress being made toward resolving outstanding findings.

The full Internal Audit presentation can be found on the Board website and by clicking below: Internal Audit Update

VI. REVIEW OF JUNE 4, 2026 BOARD REPORTS

Vice Chair Hatch initiated the review of the June 4, 2026 board reports.

CIO Agarwal reviewed Resolution 1.00; President Webb Walker reviewed Resolution 1.01. Provost Potter reviewed Resolution 1.02; VP Dixon reviewed Resolution 1.03. Deputy Werner reviewed Resolutions 1.04 and 1.05; President Jackson reviewed Resolution 1.06.

Trustee Lee asked why the agreement was effective retroactively from January 1, 2026, rather than beginning on the date of Board approval.

President Jackson explained that the funding for the agreement is provided by the City of Chicago and that the agreement term follows the City's funding schedule.

CTO Dunning will review Resolutions 1.07 – 1.09 at the regular Board Meeting. Resolution 1.10 will be moved to the July Board Meeting.

CTO Dunning reviewed Item 2.00 The Personnel Report.

EVC Herrero reviewed Item 3.00 The Resource Development Report.

President Lopez reviewed Agreement 4.00; CTO Dunning reviewed Agreements 4.01 – 4.03. Provost Potter reviewed Agreement 4.04; VC Deyhle reviewed Agreement 4.05. CFO Rodriguez reviewed Agreements 4.06 – 4.08.

Trustee Lee asked what controls and policies are in place to ensure that credit card services are used only for approved purposes.

CFO Rodriguez explained that the agreement with PNC Bank relates to electronic payments made to vendors who choose to participate in the program and includes a small revenue-sharing component for City Colleges. Regarding the agreement with JPMorgan Chase, CFO Rodriguez stated that the service is intended to provide students with an additional option to pay tuition and fees at campus business offices. She further noted that the institution follows all applicable legal and regulatory requirements governing merchant card payment services.

CIO Agarwal reviewed Agreements 4.09 – 4.10; VC Anthony reviewed Agreements 4.11 – 4.12.

VC Anthony reviewed Purchases 5.00 – 5.02.

General Counsel Gowen reviewed Item 6.00 The Payment of Legal Invoices.

VII. MOTION TO DISCHARGE THE JUNE 4, 2026 BOARD PACKET

Vice Chair Hatch asked for a motion to discharge the June 4, 2026 minutes, resolutions, (excluding resolutions 1.07, The Reappointment of Katonja Webb Walker, Ed. D. President; 1.08, The Reappointment of Daniel Lopez, PH.D. President, and 1.09, The Appointment of Isaac Zuniga, Ed. D. President); which will be considered at the regular board meeting this afternoon, personnel report, resource development report, agreements, purchases and legal invoices included on the committee agenda to the June 4, 2026 Regular Board Meeting as part of the consent agenda.

<Motion> Trustee Katya Nuques
<Second> Trustee Oscar Sanchez

Motion carried.

VIII. ADJOURNMENT

Upon concluding that there was no further business to be brought before the committee, Trustee Diaz asked for a motion to adjourn.

<Motion> Trustee Oscar Sanchez
<Second> Trustee Princella Lee

Motion carried.

Meeting Adjourned 1:23 p.m.

Princella "Jaribu" Lee
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison