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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 2, 2026

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

STUDENT PLANNER AND SCHEDULE BUILDER
HIGHPOINT TECHNOLOGY SOLUTIONS, INC.
THE OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreement, to enter an agreement with Highpoint Technology Solutions, Inc. for a student planner and schedule builder tool for the period beginning May 1, 2026 through April 30, 2031, or five years after the execution of the contract, at a total cost not to exceed \$1,974,673 for the term of the agreement.

VENDOR: HighPoint Technology Solutions, Inc.
2332 W Galiano Street 2nd Floor
Coral Gables, FL 33134

USERS: Districtwide

TERM:

The term of this agreement shall commence no sooner than May 1, 2026, through April 30, 2031, or five years after the execution of the contract.

SCOPE OF SERVICES:

HighPoint Technology Solutions, Inc. will enhance the student degree planner, schedule builder, student portal experience, and provide analytics functionality to support academic planning and enrollment activities. The solution environment is created within PeopleSoft and will provide a clear and user-friendly way to help students and advisors review academic pathways that align with degree requirements and students' chosen areas of study. The degree planner will generate personalized academic pathways based on a student's selected degree program, incorporating recommended course sequencing and degree audits of completed coursework. The platform will include scheduling tools that support real-time- student schedule building, based on student preferences for location, modalities, listed availability, and automated verification of course prerequisites. A user-friendly -mobile responsive- interface will be available through the student portal. Analytics and reporting capabilities will provide visibility into course demand, enrollment patterns, time to completion, usage, and fill rates.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The upgrade of a Student Degree Planner tool will strengthen support for student success by providing clear, personalized academic pathways aligned with degree requirements and students' chosen

programs of study. By automatically recommending course sequencing based on completed coursework and required prerequisites, the planner reduces confusion and guesswork for students while reinforcing consistent advising practices across colleges. This clarity helps students understand exactly what is required to stay on track and complete their credentials efficiently. The user-friendly design further ensures that students and advisors can easily engage with their academic plans, increasing adoption, and sustained use.

The Schedule Builder enhances the registration experience by generating multiple viable schedules in real time based on course availability, academic validity, and student defined unavailable times. Students can explore schedule options that realistically fit their academic, work, and personal commitments while avoiding conflicts and ineligible courses through automated prerequisite checking. Interactive mapping features further support informed decision making- by displaying the distance between classes and travel time for walking, biking, or driving across campuses.

The tool also increases efficiency and usability by allowing students to pin preferred courses, narrowing the number of schedule variations, and simplifying comparison. Students can compare up to three schedules side by side and enroll immediately once a preferred option is selected. Advisors are able to build and recommend schedules, supporting guided pathways and proactive advising. In addition, analytics capture schedule builder usage and course demand, providing visibility into enrollment patterns and supporting ongoing academic and operational planning.

Together with enhanced campus experience and robust scheduling tools, these capabilities modernize how students and advisors interact with academic planning systems. A mobile friendly, intuitive portal improves access and usability, meeting students where they are and simplifying navigation across key services. Realtime schedule building tools reduce course conflicts and support optimal enrollment, while advisor led schedule recommendations ensure academic integrity by verifying pre-requisites and program requirements. At the institutional level, integrated data analytics on course demand, usage, and fill rates provide CCC with actionable insights to better align scheduling, resource allocation, and instructional planning with student needs, supporting both operational efficiency and equitable access to courses.

VENDOR SELECTION CRITERIA:

Pursuant to State Law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (student planner tool).

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$1,974,673

Charge to: Office of Academic Affairs

Source of Funds: Restricted/Education Funds

Budget Lines: 53/540000-21000-0000141-40000-1097900
53/540000-00003-0000141-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

APRIL 2, 2026 – Office of Academic Affairs