

35638
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 9, 2025

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

CAREER EXPLORATION PLATFORM
SHI INTERNATIONAL CORP
OFFICE OF STUDENT EXPERIENCE
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with SHI International Corp. for the Career Exploration Platform for the period from October 9, 2025 through July 1, 2028, at a total cost not to exceed \$159,593.41.

VENDOR: SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873

USER: District Wide

TERM:

The term of this agreement shall commence on October 9, 2025, and shall end on July 1, 2028, with an option to renew for an additional two (2) year period.

SCOPE OF SERVICES:

Career Coach is a student-facing, career exploration platform grounded in real-time labor market intelligence. Built to complement career advising, it helps learners make informed career decisions by aligning their interests, skills, and educational pathways with local job market realities. The scope of service is across the student lifecycle, from early exploration through employment, with staff access to monitor progress and support students more effectively.

BENEFIT TO CITY COLLEGES OF CHICAGO:

For students: Empowers learners to self-discover career paths, save time, and avoid guessing what's next. Delivers context salary, job trends, and skills in one place for smarter decisions. Simplifies resume building and applying to jobs, making career readiness more accessible. The platform is for unlimited # of students. We are going to start marketing it with credit students to begin, but all students can have access.

For the institution:

Advances equity by ensuring all students, including those who may not seek help on their own, have access to structured career support. Strengthens program-to-career alignment using current regional

market data. Support guided pathways, students can see how academic choices connect to real outcomes.

VENDOR SELECTION CRITERIA:

The contract being utilized as part of Omnia Partners (formerly National IPA) approved under Board Report #29816 and #32583. SHI International Corp. was awarded in accordance with the procurement procedures as detailed in RFP #2024056 dated November 16, 2023, and approved under Omnia Partners contract #2024056-02 dated July 2, 2024.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the vendor has complied with the Board Approved MBE/WBE Contract Participation Plan with a recommended (7%) waiver of the (WBE) goal.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
SHI International Corporation 290 Davidson Avenue Somerset, NJ 08873	MBE	100	Direct	New Jersey Minority Supplier Development Council

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$159,593.41

Charge to: Office of Student Experience

Sources of Funds: Capital Fund

Budget Line: 530000/540000-92015-0023003-80000-9010126xx

Respectfully submitted,

**Juan Salgado
Chancellor**

October 9, 2025 – Office of Student Experience