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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 6, 2025

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

BUDGET PLANNING SOFTWARE SUPPORT
CLARITY PARTNERS, LLC
OFFICE OF FINANCE AND
THE OFFICE OF INFORMATION TECHNOLOGY
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

That the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Clarity Partners, LLC for software support for the Anaplan budget planning system for the period from November 7, 2025 to November 6, 2026, at a total cost not to exceed \$50,000.

VENDOR: Clarity Partners, LLC
20 N. Clark Street, Suite 3600
Chicago, IL 60602

USER: Office of Finance and Office of Information Technology

TERM:

The term of this agreement shall begin on November 7, 2025, and shall end on November 6, 2026.

SCOPE OF SERVICES:

Clarity Partners, LLC will provide system support, maintenance, and enhancements of the Anaplan budget software. The vendor will assist in a variety of tasks including but not limited to, reviewing current system documentation and system functionality, maintaining, and enhancing existing Anaplan models, preparing project documentation, and additional tasks as identified during project.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The software support services are needed to maintain and enhance the functionality of City Colleges of Chicago's Anaplan budget software. Anaplan is an Enterprise/Corporate performance management (EPM) web-based software as a Service (SaaS) solution to continuously facilitate efficient, compliant, and transparent processes within the Office of Finance and enable the Chief Financial Officer (CFO) and other business leaders to manage organizational performance and guide strategic direction. Authority includes one year of consulting services for system maintenance and reporting enhancements.

VENDOR SELECTION CRITERIA:

In accordance with sole source policy procedures, this service is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the Vendor has complied with the Board Approved MBE/WBE Contract Participation Plan with a recommended full waiver of the 7% WBE goal.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Clarity Partners, LLC 20 North Clark Street, Suite 3600 Chicago, IL 60602	MBE	60%	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$50,000

Charge to: The Office of Finance and Business Enterprises, Office of Information Technology

Sources of Funds: Education Fund

Budget Line: 530000-00003-0010051-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

November 6, 2025 – The Office of Finance and Office of Information Technology