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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 1, 2025

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

REQUIRED GRANT PROGRAM EXTERNAL PARTNERSHIP-EVALUATION
UNIVERSITY OF ILLINOIS AT CHICAGO
MALCOLM X COLLEGE
AGREEMENT

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with University of Illinois at Chicago for the period from May 1, 2025, through August 31, 2028, at a total cost not to exceed \$172,800.

VENDOR: University of Illinois at Chicago, College of Medicine
Department of Medical Education
808 S. Wood St. MC591
Chicago, IL 60612-4305

USER: Malcolm X College

TERM:

The term of this agreement shall begin on May 1, 2025, and shall end on August 31, 2028.

SCOPE OF SERVICES:

University of Illinois at Chicago (UIC) will provide the Services described below in Section A to Malcolm X College in accordance with the timeline set forth in Section B agreed upon by both parties:

Description of Services:

1. Program Evaluation: UIC will perform program evaluation as outlined in Performance Evaluation Plan Methods Grid. The method of evaluation was approved by the grantor, US Department of Health, and Human Services (HRSA).

The evaluator will assess:

- a. Resource use – number of key staff, collaborative partners, percent of budget used for trainee stipends, number of preceptors/mentors identified and number of experiential training sites. Information will be evaluated through quarterly progress reports, MOUs established, support letters and the annual grant report.
- b. How well activities were implemented – Curriculum review, trainees enrolled, demographics of trainees, reasons for dropping program, number of clinical training placement sites, etc.

- c. Program Accomplishments – number of completers, % of Level- *pre-service program completers* in apprenticeship programs, # of graduates who pursue employment providing behavioral health services, apprenticeship programs created, etc.
 - d. Outcomes – Trainee satisfaction, expecting 10% increase in graduates with OUD/SUD certification. Number of CHWs trained by program hired to address OUD and SUD
 - e. Dissemination of findings – Through presentations, reports, publications, and other dissemination activities.
2. Data Sharing:
- a. All disaggregated student/participant data shared with Malcolm X College regarding apprenticeship placement and performance will be aggregated by Malcolm X College for grant reporting purposes.
 - b. All required apprenticeship site data will be shared with Malcolm X College for
3. Process Development:
- a. UIC will provide narrative elements for process development and improvement of apprenticeship model undertaken in the scope of work prior to grant period conclusion.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Fulfills requirement of the US Department of Health and Human Services (HRSA) Opioid-Impacted Family Support Program (OIFSP) grant (Grant No. T26HP39443-04-01) awarded to Malcolm X College from 9/1/2024-8/31/2028. The vendor was selected as part of the application process for the HRSA OIFSP grant award which required the “Ability to Identify Two Or More Health Disciplines or Service Providers That Will Be Collaborating and Training with The Trainees Supported Under This NOFO In Integrated, Interprofessional Team Based Care of OUD and Other SUD Services.” University of Illinois at Chicago, College of Medicine, Department of Medical Education, Gateway Foundation, Public Health Institute of Metropolitan Chicago (PHIMC), and Mile Square Health Center-UI Health were all approached as meeting the criteria to fulfill this grant requirement. UIC DHD, Gateway Foundation and PHIMC agreed to the partnership. Mile Square Health Center-UI Health declined participation due to lack of resources.

The University of Illinois at Chicago’s Department of Medical Education which resides in the College of Medicine will support Malcolm X College by delivering the performance reporting and performance evaluation components of the project.

UIC’s performance evaluation plan is based on the logic model. It includes process (i.e., inputs, activities, and outputs) and outcome (i.e., short term, intermediate, and long-term outcomes) evaluations for continuous quality improvement. The process evaluation (i.e., inputs, activities, and outputs) focuses on the goal of ensuring that the program operates efficiently and provides continuous support of quality improvement. The evaluation enables us to describe and assess the program’s activities and to link the progress to outcomes.

UIC will work with stakeholders (e.g., MXC, PHIMC) in planning and carrying out the evaluation using the CDC six-step program evaluation framework. Engaging stakeholders is the first of the six (6) steps. After identifying potential stakeholders, UIC will engage them in person, phone and email to obtain clarity on their perspectives on main outcomes and activities of the Opioid-Impacted Family Support Program, the most important activities and outcomes, the most important evaluation questions at this time, their preferences of collected data types (e.g., quantitative, qualitative), their involvement in the evaluation, and their use of this evaluation results. UIC’S team will summarize

the results of the engagement discussions with a plan for stakeholder involvement in participating/providing input during the major stages of the project for each step. Qualitative (e.g., meeting documentation, quarterly reports, open-ended questions in post training surveys) and quantitative data (e.g., training/workshop database, quarterly reports) will be collected for this evaluation. The goals and strategies in the strategic plan will be used to guide further developing the key evaluation questions. The evaluation questions incorporate key process components of the logic model. Outcome questions relate to the effects of the paraprofessional certificate training program delivery and operations on the target population. Key evaluation questions, measures and data sources will inform the program implementation team in real time about what is working well and what needs to be quickly adjusted during implementation through monthly meetings and briefing documents. The evaluation team will work with the MXC team to create a training/workshop and technical assistance database to record training activities and track trainees.

VENDOR SELECTION CRITERIA:

In accordance with sole source policy procedures, this service is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (opioid support program evaluation) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$172,800

Charge to: Malcolm X College

Sources of Funds: Restricted fund (Opioid-Impacted Family Support grant)

Budget Line: 530000-21000-3020000-20000-1091730

Respectfully submitted,

**Juan Salgado
Chancellor**

May 1, 2025 – Malcolm X College