

35435
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 6, 2025

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MXC STUDY ABROAD VACCINATIONS
SAFeway INC
BUSINESS OFFICE
MALCOLM X COLLEGE

THE CHANCELLOR RECOMMENDS:

That the Board of Trustees authorize the Chair, upon final approval of the General Counsel as to the legal form of such agreement, to authorize the execution of an agreement with Safeway Inc a key partner for vaccination and prescription services in the Chicagoland area, particularly recognized for its expertise in supporting study abroad programs. These services will be provided during the timeframe of March 6, 2025, to June 30, 2025, at a total cost not to exceed \$24,960.00.

VENDOR: Safeway Inc

250 E Parkcenter Blvd
Boise, ID 83706

USER: Malcolm X College

TERM:

The term of the purchase shall begin on March 6, 2025, and shall end on June 30, 2025.

SCOPE OF SERVICES:

Safeway Inc. will serve as a comprehensive, one-stop provider for vaccinations and essential prescription and medication services for both students and chaperones traveling abroad. Their services will be tailored to meet the specific health requirements of international travel, ensuring the well-being and safety of all participants throughout their study abroad experience.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Partnering with Safeway Inc to provide vaccinations and pharmacy services for students and chaperones traveling to destinations like Paris, France April 4-13, Lisbon & Porto, Portugal May 16-25, and Dar es Saalam, Tanzania June 20-29 enhances the City Colleges of Chicago study abroad program in several ways: 1. **Health and Safety:** By partnering with a trusted pharmacy provider like Safeway Inc, City Colleges can ensure that all participants receive the necessary vaccinations tailored to the specific health risks of their travel destinations. This proactive health approach minimizes the likelihood of health-related issues abroad, offering peace of mind for both students and chaperones. 2. **Convenience:** Safeway's wide network of locations

and extended hours make it easy for participants to access services without long travel or scheduling conflicts. 3. **One-Stop Service:** Vaccinations, pharmacy and medication services at the same location simplify the preparation process. 4. **Confidence:** Promotes safety and well-being, increasing student and family confidence in the program. 5. **Competitive Edge:** Safeway's combination of a larger network of locations, extended operating hours, and on-site pharmacy services provides a clear advantage over competitors, who may not be able to offer the same level of access or convenience. This partnership strengthens City Colleges of Chicago's study abroad program by providing superior service that supports the overall experience. In conclusion, this partnership ensures that students and chaperones have the resources they need to travel confidently and safely, making City Colleges of Chicago's study abroad program more attractive and accessible to a wider range of participants.

Their established relationship with the University of Chicago's study abroad program initiatives position them as a reliable vendor for the City Colleges of Chicago's MXC Study Abroad Program. Last year, our students faced challenges when scheduling vaccinations, mainly due to limited locations and rigid hours with other providers. Safeway Inc. offers over 37 locations throughout the region, with flexible hours designed to accommodate the busy schedules of both students and staff. Along with a one stop shop, offering vaccination, prescription and medication services that not offered by other vendors.

VENDOR SELECTION CRITERIA:

In accordance with the sole source policy procedures, this request for services is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (vaccinations) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$24,960.00

Charge to: Malcolm X College

Sources of Funds: Grant Fund (Study Abroad Congressional Earmark) and Enterprise Fund **Budget**

Lines: 530000-21000-3010000/3020000-30000-108582430

530000-07133-3000150-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

March 6, 2025 – Study Abroad Program, Malcolm X College