

35422
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 6, 2025

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

RESOLUTION
TO ESTABLISH PASS-THROUGH COURSE CHARGES
THE OFFICE OF ACADEMIC AFFAIRS

WHEREAS, the Illinois Public Community College Act (110 ILCS 805/3-45) authorizes a Community College Board to require tuition; and

WHEREAS, Section 4.3 of the Board Bylaws of City Colleges of Chicago provides for the adoption of policies and states that:

“The Board may adopt, from time to time, policy statements, guidelines, procedures, regulations, collective bargaining agreements, codes of conduct, or similar documents issued for the governance of the Board, the District and the Colleges.”

WHEREAS, the Board of Trustees has previously approved, adopted and now seeks to amend such tuition with the addition of pass-through course charges; and

WHEREAS, certain courses require students to purchase materials, software licenses, or to pay and register for industry recognized certification and/or licensure exams, and students enrolled in such courses must secure those items through the City Colleges Bookstore or on their own often paying a retail upcharge; and

WHEREAS, City Colleges of Chicago prioritizes improving the student experience and can deliver a superior student experience by directly procuring such course materials, software licenses, and licensure exams while reducing costs to students, providing for greater transparency into educational costs, and ensuring that such costs are financial-aid eligible;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois approves the schedule of pass-through course fees as detailed in the appendix to this resolution; that such approved pass-through course charges apply beginning in Summer 2025 and thereafter; and further that City Colleges of Chicago may adjust such pass-through charges to reflect the actual costs of such materials, but that any new pass-through course charges for these or other courses will be approved by the Board of Trustees.

March 7, 2025 – The Office of Academic Affairs

Addiction Studies/Social Services

Program	Course	College	Pass Thru Cost	Current Vendor/ Payment Entity	Owner of Vendor Relationship	Current Cost	Proposed Fee	Benefit to Students
Addiction Studies	MENHLTH 229	KK	Licensure Exam	Illinois Certification Board	KK Business Office	\$175.00	\$175.00	Cost transparency; Timely completion of the licensure exam (increased likelihood of passing)
			License Fee	Illinois Certification Board	KK Business Office	\$85.00	\$85.00	Cost transparency; ensures timely entry into the field
			Licensure Prep	Illinois Certification Board	KK Business Office	\$85.00	\$85.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
Social Services	SOC SER 109	KK	Simulation Platform	EHR Go	KK Business Office	\$73.00	\$73.00	Cost transparency; improved licensure pass rate outcomes
	SOC SER 229	KK	Simulation Platform	EHR Go	KK Business Office	\$73.00	\$73.00	Cost transparency; improved licensure pass rate outcomes

Cosmetology/Barbering

Program	Course	College	Pass Thru Cost	Current Vendor/ Payment Entity	Owner of Vendor Relationship	Current Cost	Proposed Fee	Benefit to Students
Barbering	BARBER 107	OH, TR	Barber Kit 107	Marianna Industries	TR Business Office	\$484.00	\$472.00	Lower cost, cost transparency, direct delivery of material by program

Transportation, Distribution, and Logistics

Program	Course	College	Pass Thru Cost	Current Vendor/ Payment Entity	Owner of Vendor Relationship	Current Cost	Proposed Fee	Benefit to Students
Automotive Technology	AUTOTEC 101	multiple	Uniforms	Service Wear	TR Business Office	\$56.00	\$56.00	Cost transparency; direct delivery of material by program
	AUTOTEC 102	multiple	Uniforms	Service Wear	TR Business Office	\$56.00	\$56.00	Cost transparency; direct delivery of material by program
	AUTOTEC 103	multiple	Uniforms	Service Wear	TR Business Office	\$56.00	\$56.00	Cost transparency; direct delivery of material by program
Diesel Technology	330TECH 111	OH	Uniforms	Service Wear	TR Business Office	\$56.00	\$56.00	Cost transparency; direct delivery of material by program

Appendix - Pass-Through Course Charges
March 7, 2025

Health Science								
Program	Course	College	Pass Thru Cost	Current Vendor/ Payment Entity	Owner of Vendor Relationship	Current Cost	Proposed Fee	Benefit to Students
EMT	EMT 101	MX	CPR Certification	American Heart Association (AHA)	MX Business Office	\$90.00	\$90.00	Cost transparency; ensures timely compliance with clinical requirements
			Field Equipment	Moore Medical	MX Business Office	\$83.00	\$83.00	Cost transparency; direct delivery of material by program
			License Fee	IDPH	MX Business Office	\$45.00	\$45.00	Cost transparency; ensures timely entry into the field
			Licensure Competency Platform	My Brady- Pearson	MX Business Office	\$125.00	\$125.00	Cost transparency; ensures timely compliance with clinical requirements
			Licensure Exam	NREMT	MX Business Office	\$104.00	\$104.00	Cost transparency; Timely completion of the licensure exam (increased likelihood of passing)
			Licensure Prep	Limmer	MX Business Office	\$30.00	\$30.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
			Medical Compliance	Castle Branch	MX Business Office	\$131.00	\$131.00	Cost transparency; ensures timely compliance with clinical requirements
			Uniforms	Chicago Uniform	MX Business Office	\$262.95	\$262.95	Cost transparency; direct delivery of material by program
Paramedic	EMT 221	MX	Field Equipment	Moore Medical	MX Business Office	\$61.50	\$61.50	Cost transparency; direct delivery of material by program
			License Fee	Chicago Uniform	MX Business Office	\$60.00	\$60.00	Cost transparency; ensures timely entry into the field
			Licensure Competency Platform	Pearson	MX Business Office	\$460.00	\$460.00	Cost transparency; ensures timely compliance with clinical requirements
			Licensure Exam	Chicago Uniform	MX Business Office	\$175.00	\$175.00	Cost transparency; Timely completion of the licensure exam (increased likelihood of passing)
			Licensure Prep	Chicago Uniform	MX Business Office	\$35.00	\$35.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
			Medical Compliance	Castle Branch	MX Business Office	\$131.00	\$131.00	Cost transparency; ensures timely compliance with clinical requirements
			Uniforms	Chicago Uniform	MX Business Office	\$262.95	\$262.95	Cost transparency; direct delivery of material by program
Phlebotomy	PHLEB 108	MX	Simulation Kit	Moore Medical	MX Business Office	\$95.00	\$75.00	Cost transparency; direct delivery of material by program
Physical Therapist Assistant	PTA 110	MX	Licensure Competency Platform	EXXAT	MX Business Office	\$236.00	\$236.00	Cost transparency; ensures timely compliance with clinical requirements
	PTA 140	MX	Licensure Prep	FSBPT and Scorebuilders	MX Business Office	\$200.00	\$200.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
	PTA 150	MX	Licensure Prep	Scorebuilders	MX Business Office	\$129.00	\$129.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
	PTA 240	MX	License Fee	IDFPR	MX Business Office	\$107.00	\$107.00	Cost transparency; ensures timely entry into the field

Appendix - Pass-Through Course Charges
March 7, 2025

Health Science (continued)

Program	Course	College	Pass Thru Cost	Current Vendor/ Payment Entity	Owner of Vendor Relationship	Current Cost	Proposed Fee	Benefit to Students
Radiography	RADIOGR 242	MX	Licensure Prep	Clover	MX Business Office	\$180.00	\$180.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
Respiratory Care	RESP TC 114	MX	CPR Certification	American Heart Association (AHA)	MX Business Office	\$90.00	\$77.00	Cost transparency; ensures timely compliance with clinical requirements
			Field Equipment	Moore Medical	MX Business Office	\$56.00	\$56.00	Cost transparency; direct delivery of material by program
			Uniforms	Chicago Uniform	MX Business Office	\$200.00	\$200.00	Cost transparency; direct delivery of material by program
	RESP TC 230	MX	License Fee	IDFRP	MX Business Office	\$100.00	\$100.00	Cost transparency; ensures timely entry into the field
		MX	Licensure Exam	National Board of Respiratory Care	MX Business Office	\$400.00	\$400.00	Cost transparency; Timely completion of the licensure exam (increased likelihood of passing)
		MX	Licensure Prep	National Board of Respiratory Care	MX Business Office	\$333.00	\$333.00	Licensure exam preparation; timely delivery to student; improved licensure pass rate outcomes
Sterile Processing	SURG TC 106	MX	Licensure Exam	Healthcare Sterile Processing Assoc (HSPA) or Certification Board for Sterile Processing and Distribution (CBSPD)	MX Business Office	\$125.00	\$125.00	Cost transparency; Timely completion of the licensure exam (increased likelihood of passing)
Surgical Technology	SURG TC 215	MX	Licensure Exam	NBSTSA	MX Business Office	\$247.00	\$247.00	Cost transparency; Timely completion of the licensure exam (increased likelihood of passing)