

35727
ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 4, 2025

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
PURCHASE OF PERISHABLE, DRY FOOD AND EQUIPMENT
SYSCO CHICAGO, INC.
WASHBURNE CULINARY INSTITUTE
WASHBURNE CATERING
CHILD DEVELOPMENT CENTER
KENNEDY-KING COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreement to exercise an agreement with Sysco Chicago for the purchase of perishables, consumables, bakery goods, dry goods, specialized equipment and a variety of specialty goods for the period of December 4, 2025, through June 30, 2027, at a total cost not to exceed \$1,200,000 for the term of the agreement.

VENDOR: Sysco Chicago, Inc.
250 Wieboldt Drive
Des Plaines, Illinois 60016-3192

USER: Kennedy-King College

TERM:

The term of this agreement is to commence no sooner than December 4, 2025, and end on June 30, 2027.

SCOPE OF SERVICES:

Washburne Culinary Institute will purchase essential culinary equipment to support instructional programming across its culinary program, as well as the daily operations of Sikia Restaurant and Café, which serves as a hands-on training environment for students. This equipment is critical to maintaining industry standards and ensuring students gain real-world experience using professional-grade tools and appliances.

In addition, Sysco Chicago will provide a broad range of perishable foods and beverages to Washburne Culinary Institute to support classroom instruction, culinary labs, and on-campus catering activities. These supplies are vital to delivering high-quality culinary education and supporting institutional events.

Sysco will also supply a variety of perishable foods and beverages to the Child Development Laboratory Center. These items will be used to prepare nutritious daily meals—including breakfast, lunch, and snacks—for children enrolled in the early learning program, aligning with programmatic and nutritional requirements.

BENEFIT TO CITY COLLEGES OF CHICAGO:

A key success factor for the Washburne Culinary & Hospitality Institute (WCHI) is providing students with exposure to a wide variety of produce and specialty food items. Developing individual contracts with the volume of distributors necessary to provide an adequate amount of exposure

has been a challenge, nor is that model administratively efficient. This relationship is a great alternative. Buying from Sysco Food Service will accommodate the purchase of perishables, consumables, bakery goods, a wide variety of specialty goods and specialized culinary equipment.

Furthermore, the Child Development Laboratory Center also needs to purchase a variety of perishables, consumables, and bakery goods to prepare the meals and snacks for the children at the center as agreed upon in the Child and Adult Care Food Program contract. The program has prepared a diverse menu that not only provides children with a nutritious meal but also exposes them to different ethnic meals. Sysco Food Service will allow for the purchase of those diverse ingredients, since our current vendors may not always have the ingredients needed. Lastly, given the fact that both Washburne Culinary & Hospitality and the Child Development Laboratory Center place orders with the other food vendors on contract with City Colleges of Chicago, it often limits how much could be purchased in a fiscal year. The contract with Sysco Food Service would decrease the burden of exceeding the vendor budget with the other food vendors.

VENDOR SELECTION CRITERIA:

The vendor being utilized is part of our participation in various purchasing consortiums to leverage the aggregate purchasing power of the community colleges in Illinois. Pursuant to Board Report #29816 and #32583, the Board approved the use of Sourcewell. Sysco Corporation and its distributors were awarded in accordance with the procurement procedures as detailed in Sourcewell RFP #040522 (Food Products and Distribution for School Food Authorities with Related Supplies, Technology, and Services).

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and determined the Vendor has complied with the Board Approved MBE/WBE Contract Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Heaven's Honey, Inc. 449 W Fullerton Ave. Elmhurst, IL 60126	MBE	25	Indirect	NMSDC
Homefree LLC P.O Box 491 Windham, NH 03087	WBE	7	Indirect	WBENC

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$1,200,000

Charge to: Kennedy-King College

Sources of Funds: Education and Enterprise Funds

Budget Line: 540000-00003-1230150-10000

540000-07005-1240100-60000

540000-07504-1065000-60000

Respectfully submitted,

**Juan Salgado
Chancellor**

**December 4, 2025 – Kennedy King College-Washburne Culinary Institute, Washburne Catering
and Child Development Center**