

35244
ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 3, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

EQUIPMENT SERVICES, MAINTENANCE AND REPAIR
BUS AND TRUCK OF CHICAGO, INC.
THE OFFICE OF CAREER PROGRAMS & CONTINUING EDUCATION
OLIVE-HARVEY COLLEGE
(RENEWAL OPTION)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to execute an agreement with Bus and Truck of Chicago, Inc to provide Equipment Services, Maintenance and Repair as detailed below for Olive-Harvey College CDL Training Vehicles, for the period from December 9,2024 through December 8, 2025, at a total cost not to exceed \$100,000.

VENDOR: Bus and Truck of Chicago, Inc.
7447 S. Central Ave. Suite B
Bedford Park, IL 60638

USER: Olive-Harvey College

ORIGINAL TERM:

Pursuant to board report 34377, the term of this agreement shall began no sooner than December 9, 2021, and shall end on December 8, 2024, with options to extend for two (2) one (1) year periods.

1st TERM RENEWAL:

The term of this agreement shall commence on December 9, 2024, and shall end on December 8, 2025, with one (1) additional one-year renewal option.

SCOPE OF SERVICES:

The vendor listed above will provide Equipment Repair Services, Mobile Technician Services, Preventative Maintenance Services, and Department of Transportation Certification inspections for the Olive-Harvey College fleet of CDL training vehicles.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The services will allow Olive-Harvey College to maintain a fleet of good working order vehicles for the CDL training program. This maintenance and repair program will support the goals of keeping the training vehicles operational, in good repair, and well maintained. The Department of Transportation Certification inspections will keep the vehicles in compliance with the law.

VENDOR SELECTION CRITERIA:

Specifications was prepared by District Procurement staff and Bid #SH2108 was publicly advertised Friday, October 22, 2021. The bid was to provide equipment services, maintenance and repair for Olive-Harvey College. Forty-one (41) vendors were contacted and on November 4, 2021, one (1) company responded: 1) Bus and Truck of Chicago Inc.

Service	Hourly Rate
Mobile Technician	\$105.00
Tractor Repair	\$105.00
Trailer Repair	\$105.00
Preventative Maintenance	\$105.00

Part Mark-Up Percentage: 25%

Towing Fee: \$650/leg

Pick-up and Delivery Fee: \$120/leg

Department of Transportation (DOT) Certification/Sticker Fee: \$80

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and determined the Vendor has complied with the Board Approved MBE/WBE Contract Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Bus and Truck of Chicago, Inc 7447 S Central Ave., Suite B Bedford Park, IL 60638	MBE	25%	Direct	City of Chicago
Suburban Truck Parts, LLC 6442 West 111th Street Worth, IL 60482-1209	WBE	7%	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$100,000

Charge to: Olive-Harvey College

Sources of Funds: Education Fund

Budget Line: 53/540000-00003-5020000-10000

Respectfully submitted,

**Juan Salgado
Chancellor**

October 3, 2024 – The Office of Career Programs & Continuing Education