

**35285**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**NOVEMBER 7, 2024**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**BUDGET PLANNING SOFTWARE SUPPORT**  
**CLARITY PARTNERS, LLC**  
**THE OFFICE OF FINANCE AND**  
**THE OFFICE OF INFORMATION TECHNOLOGY**  
**DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

That the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Clarity Partners, LLC for software support for the Anaplan budget planning system for the period from November 7, 2024 to November 6, 2025, at a total cost not to exceed \$50,000.

**VENDOR:** Clarity Partners, LLC  
20 N. Clark Street, Suite 3600  
Chicago, IL 60602

**USER:** Office of Finance and Office of Information Technology

**TERM:**

The term of this agreement shall begin on November 7, 2024 and shall end on November 6, 2025.

**SCOPE OF SERVICES:**

Clarity Partners, LLC will provide system support, maintenance, and enhancements of the Anaplan budget software. The vendor will assist in a variety of tasks including but not limited to, reviewing current system documentation and system functionality, maintaining and enhancing existing Anaplan models, preparing project documentation, and additional tasks as identified during project.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The software support services are needed to maintain and enhance the functionality of City Colleges of Chicago's Anaplan budget software. Anaplan is an Enterprise/Corporate performance management (EPM) web-based software as a Service (SaaS) solution to continuously facilitate efficient, compliant and transparent processes within the Office of Finance and enable the Chief Financial Officer (CFO) and other business leaders to manage organizational performance and guide strategic direction. Authority includes one year of consulting services for system maintenance and reporting enhancements.

**VENDOR SELECTION CRITERIA:**

In accordance with sole source policy procedures, this service is exempt from the District’s competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the vendor has complied with the Board Approved MBE/WBE Contract Participation Plan with a recommended 7% waiver of the WBE goal.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Clarity Partners, LLC 20 North Clark Street, Suite 3600 Chicago, IL 60602	MBE	60%	Direct	City of Chicago

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$50,000

**Charge to:** Office of Finance and Business Enterprises, Office of Information Technology

**Sources of Funds:** Education Fund

**Budget Line:** 00003-0010051-530000-80000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**November 7, 2024 – Office of Finance and Office of Information Technology**