

**35097**  
**ADOPTED –BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 3, 2024**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**PROCUREMENT MANAGEMENT SYSTEM**  
**GTY SOFTWARE, INC. (Bonfire)**  
**THE OFFICE OF BUSINESS AND PROCUREMENT SERVICES**  
**DISTRICT-WIDE**  
**(Amendment to Board Report 34832)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to amend the agreement with GTY Software Inc. (Bonfire) for Procurement Management System Services for an additional \$40,000 in authority at a total not to exceed \$178,500 for the period from July 1, 2023, through June 30, 2026.

**VENDOR:** GTY Software Inc.  
121 Charles St. W., Suite C429  
Kitchener, ON N2G 1H6, Canada

**USER:** District-Wide

**TERM:**

The term of this agreement shall begin on July 1, 2023, and shall end on June 30, 2026, with the option to renew for one (1) two (2) year period.

**SCOPE OF SERVICES:**

CCC's agreement with GTY Software, INC. will enable the use of their platform Services to provide multiple functionalities of Procurement Management, including but not limited to:

- Solicitation User Intake request
- Solicitation Builder
- Public Posting & Vendor Invitation
- Vendor Management
- Electronic Submission
- Evaluation Management
- Vendor Performance Management
- Contract Management
- Reporting

The additional funding will provide additional support including:

- Integration and automation of vendor entry into PeopleSoft
- Customized reporting
- Instruction Development
- Docu-Sign

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

With GTY Software, all sourcing and procurement workflow is captured in one end-to-end, centralized, and seamless platform. It will allow CCC to better manage and assign requests within the platform. In addition, it will allow CCC to interact with user departments while updating changes to solicitation documents for better tracking. The system will further track procurement processing times from start to finish which will give us an auditing capability to implement changes to our processes as needed.

GTY Software works with 650+ public sector agencies including but not limited to several of our sister agencies: Cook County, Chicago Public Schools, Metropolitan Water District of Chicago, Chicago Park District, Chicago Transit Authority, and Cook County Health. The GTY Software Community is a unique experience for the public sector community. Bonfire’s broad client base allows CCC to access an incredibly broad and diverse range of vendors and past community solicitations. GTY Software provides CCC with access to tens of thousands of past solicitations data and documentation, 50,000+ cooperative, shareable contracts through Pavilion, the largest database of Public Sector vendors, and the Bonfire Forum to connect with 650+ public procurement agencies.

GTY Software is designed to be highly configurable to ensure that all CCC can configure the portal to accommodate our procurement processes. In addition, the added services will provide support to streamline vendor updates and develop written procurement guidelines.

The additional funding will support:

- Integration and automation of vendor entry into PeopleSoft to improve efficiency and reduce entry error
- Customized reporting to allow for continuous improvement by understanding the life cycle of the procurement process
- Instruction Development will allow for onboarding and ongoing staff training throughout the district
- Docu-Sign will improve solicitation response, eliminating the need to download and upload required documents

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement Staff in conjunction with the Office of information Technology and a Request for Proposal (RFP) #NC2303 was publicly advertised in the Chicago Sun-Times and the Procurement website on February 10, 2023. The RFP was emailed to nine (9) vendors and a pre-proposal conference was held on February 14, 2023. On March 13, 2023, four (4) firms responded: 1) GTY Software, Inc. dba Bonfire Interactive Ltd.; 2) CobbleStone Software; 3)

Creoal Consulting, LLC and 4) Ignyte Group. Two (2) firms submitted a no-bid: 1) OpenGov and 2) Simfoni.

Proposals were reviewed, evaluated, and ranked by a selection committee which included the Office of Business and Procurement Services, Office of Administrative Services, Office of Information Technology, and CCC Foundation.

The evaluation criteria included:

- Professional Qualifications, Experience, and past performance with similar services for comparable organizations entities
- Demonstrated ability to provide services as outlined in the scope of services and responses to interrogatories
- Quality of Implementation Plan
- Cost Proposal
- M/WBE Compliance

Then the members of the evaluations committee were responsible for evaluating the oral presentation. Each committee member independently reviewed and rated the oral presentation based on the following criteria.

- System Functionality
- Implementation Strategy
- Training Strategy
- Conversion Strategy

Based on the evaluation scoring of both written proposal and Oral presentation, the committee recommends the acceptance of the proposal from GTY Software, Inc. to provide Procurement Management Software to City Colleges of Chicago.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the Vendor has complied with the Board Approved MBE/WBE Contract Participation Plan with a recommended full waiver of the WBE goal:

<b>Vendor</b>	<b>MBE or WBE</b>	<b>%</b>	<b>Participation</b>	<b>Certifying Agency</b>
Saldemar Solutions LLC 3150 N. Lake Shore Drive, Ste 27F Chicago, IL 60657	MBE	25	Direct	Cook County

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$178,500

**Charge to:** The Office of Information Technology

**Sources of Funds:** Capital Fund

**FY24:** 53/540000-92015-0023006-80000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**May 2, 2024 – The Office of Business and Procurement Services**