

35186
ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 11, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

FILTER SUPPLIES FOR HEATING, VENTILATION, AND AIR CONDITIONING SYSTEMS
PRODUCTION DISTRIBUTION COMPANIES, INC.
THE OFFICE OF ADMINISTRATIVE AND PROCURMENT SERVICES
(RENEWAL OPTION TO BOARD REPORT 34336)
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders on an as-needed basis to Production Distribution Companies, Inc. to provide filter supplies for Heating, Ventilation and Air Conditioning (HVAC) Systems beginning July 11, 2024 through June 30, 2026 at a total cost not to exceed \$300,000 for the term.

VENDOR: Production Distribution Companies, Inc.
9511 South Dorchester Avenue
Chicago, IL 60628

USER: District Wide

ORIGINAL TERM:

In accordance with Board Report 34336, the original term of the purchase commenced on October 7, 2021 and shall end on June 30, 2024 with the option to renew for one (1), two-year period.

RENEWAL TERM:

The renewal term of the purchase shall commence on July 11, 2024 and shall end on June 30, 2026.

SCOPE OF SERVICES:

Production Distribution Companies, Inc. will provide filter supplies for HVAC systems on an as needed basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing Production Distribution Companies, Inc. to provide filter supplies for HVAC systems through a joint purchasing agreement with Cook County is a cost-effective method to obtain the necessary supplies on an as needed basis and to provide for the continued operation of a safe and healthy educational environment for students, faculty and staff.

VENDOR SELECTION CRITERIA:

Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

The contract being utilized has been advertised and awarded in accordance with the procurement procedures of Cook County, through a bid issued and approved under Cook County Bid #2002-18416

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and determined the Vendor has complied with the Board Approved MBE/WBE Contract Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Production Distribution Companies, Inc. 9511 South Dorchester Avenue Chicago, IL 60628	MBE	93	Direct	City of Chicago
Law Ventures, Ltd. 2404 South Wolcott Unit 21 Suite 1 A&B Chicago, IL 60608	WBE	7	Direct	Cook County

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$300,000
Charge to: The Office of Administrative and Procurement Services, The Colleges
Source of Funds: Operations & Maintenance Fund
Budget Line: 540000-05501-XX70200-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

July 11, 2024 – The Office of Administrative and Procurement Services – District Office