

35024
ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
FEBRUARY 1, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

STUDY ABROAD PROGRAM
MUNA TREE HOLDINGS, LTD. (WHO DOES BUSINESS AS EDU AFRICA)
(AMENDMENT TO BOARD REPORT 34959)
MALCOLM X COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreement, to enter into an agreement with Muna Tree Holdings, Ltd., who does business as EDU Africa, to provide academic programming, housing, food, local travel (as detailed in the above whereas clauses) and other services or products in connection with the Malcom X College Study Abroad Program for the periods of November 6, 2023 through August 31, 2024 at a total cost not to exceed \$345,000.00.

VENDOR: Muna Tree Holdings, Ltd.
4th Floor Ebene Skies,
Rue de L'Institut Ebene, Mauritius

USER: Malcolm X College

TERM:

The term of the purchase shall begin on 11/6/2023 and shall end on 8/31/2024.

Services may be extended, in writing, for up to a 1-year term, in accordance with and upon the approval of the Board of Trustees.

RELATED BOARD REPORT:

Board Report 34876 details certain expenses related to the MXC Study Abroad Program for which Muna Tree Holdings, Ltd. will provide academic programming, housing, food, local travel and other services or products in connection with the Malcom X College Study Abroad Program.

The South Africa Study Abroad Trip, referenced in Board Report 34876, shall now occur in Cape Town, South Africa and an amount up to \$1,919 (instead of \$1,200) per participant shall be

payable to Muna Tree Holdings, Ltd. for educational programming, food, housing and local travel.

An amount up to \$2,735 (instead of \$2,035) per participant for the Kenya Study Abroad Trip, referenced in Board Report 34876, shall be payable to Muna Tree Holdings, Ltd. for educational programming, food, housing and local travel;

An amount up to \$2,600 (instead of \$1,900) per participant for the Ghana Study Abroad Trip, referenced in Board Report 34876, shall be payable to Muna Tree Holdings, Ltd. for educational programming, food, housing and local travel.

An amount up to \$2,230 (instead of \$2,040) per participant for the Rwanda Study Abroad Trip, referenced in Board Report 34876, shall be payable to Muna Tree Holdings, Ltd. for educational programming, food, housing and local travel.

An amount up to \$2,180 (instead of \$2,035) per participant for the Tanzania Study Abroad Trip, referenced in Board Report 34876, shall be payable to Muna Tree Holdings, Ltd. for educational programming, food, housing and local travel.

SCOPE OF SERVICES:

Muna Tree Holdings, Ltd. will provide selected and qualified students with access to high-quality social emotional, cultural competency, identity attainment and service-learning content within an Study Abroad Program covering trips to Cape Town, South Africa (~ 2/15/24 – 2/24/24), Nairobi, Kenya (~ 3/15/24 – 3/23/24), Accra, Ghana (~ 4/19/24 – 4/27/24), Kilgali, Rwanda (~ 5/17/24 – 5/25/24) and Dar Es Salaam, Tanzania (~ 6/21/24 – 6/29/24). In each country, Muna Tree Holdings, Ltd. will provide transportation, housing, guidance, coordination, food and oversight for the students and chaperones of each respective trip. Up to 8 chaperones per trip (City Colleges employees and one community member – per a services agreement) are included in the per participant costs referenced in the above whereas clauses, at no additional cost.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This vendor will provide valuable and essential intellectual benefits to all students participating in this program. The social and emotional learning, cultural competencies and identity attainment which serve as Student Learning Outcomes, will also provide students with the opportunity to earn 1 credit hour towards graduation.

VENDOR SELECTION CRITERIA:

The vendor listed above is the only vendor that provides this service. In accordance with the sole source policy procedures, this purchase is exempt from the District’s competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (study abroad program) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$345,000

Charge to: Malcolm X College

Sources of Funds: Study Abroad Congressional Earmark – Grant Fund

FY20: 530000-21000-TBD

Respectfully submitted,

**Juan Salgado
Chancellor**

February 1, 2024 – Study Abroad Program, Malcolm X College