

**CITY COLLEGES OF CHICAGO  
COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES MEETING  
December 5, 2024**

**Olive-Harvey College  
TDL Building  
10001 S. Woodlawn  
Chicago, IL 60628  
12:30pm**

- I. Call to Order – Trustee Oscar Sanchez**
- II. Roll Call – Chief Advisor, Bonnie Phillips**
- III. Welcome – Trustee Oscar Sanchez**
- IV. Remarks – CFO Maribel Rodriguez**
- V. Review of the December 5, 2024 Board Reports**
- VI. Motion to Discharge the December 5, 2024 Board Packet – Trustee Oscar Sanchez**
- VII. Adjournment**

**Livestream: [https://www.youtube.com/channel/UCR1zqIK4ixTRV2J\\_JTs4UsA](https://www.youtube.com/channel/UCR1zqIK4ixTRV2J_JTs4UsA)**

**Listing of Reports for Consideration at the December 5, 2024 Finance And Administrative Services Committee Meeting**

|      |  |
|------|--|
| 1.00 | RESOLUTION<br>INTERGOVERNMENTAL AGREEMENT WITH THE UNIVERSITY OF ILLINOIS<br>CHICAGO (UIC)<br>FOR THE CCC ADULT EDUCATION ILLINOIS HIGH SCHOOL DIPLOMA<br>RECOGNITION CEREMONY<br>THE OFFICE OF ADULT EDUCATION<br>DISTRICT WIDE               |
| 1.01 | RESOLUTION<br>APPLICATION FOR NEW PROGRAMS<br>MASTER BUILDER, ADVANCED CERTIFICATE<br>THE OFFICE OF ACADEMIC AFFAIRS<br>KENNEDY-KING COLLEGE   |
| 1.02 | RESOLUTION<br>APPLICATION FOR NEW PROGRAMS<br>ASSOCIATE IN APPLIED SCIENCE IN FILM PRODUCTION<br>THE OFFICE OF ACADEMIC AFFAIRS<br>KENNEDY-KING COLLEGE  |
| 1.03 | RESOLUTION<br>TO TRANSMIT FISCAL YEAR 2024 ANNUAL AUDIT<br>THE OFFICE OF FINANCE   |
| 1.04 | RESOLUTION<br>LEVYING TAXES FOR THE LEVY YEAR 2024<br>THE OFFICE OF FINANCE  |
| 1.05 | RESOLUTION<br>AUTHORIZING AN AGREEMENT FOR PARTICIPATION IN THE EMERGENCY<br>CAPACITY DEMAND RESPONSE<br>PROGRAM WITH ENERWISE GLOBAL TECHNOLOGIES, LLC d/b/a CPOWER<br>THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES<br>DISTRICT WIDE |
| 1.06 | RESOLUTION<br>TO AUTHORIZE PAYMENT TO THE SCORER'S TABLE<br>RICHARD J. DALEY COLLEGE   |
| 1.07 | RESOLUTION<br>RESCIND AGREEMENT 34827<br>SDI PRESENCE, LLC<br>THE OFFICE OF INFORMATION TECHNOLOGY   |
| 1.08 | RESOLUTION<br>TO AUTHORIZE PAYMENT FOR CAMBRIDGE CLASSICAL ACADEMY FOR<br>SERVICES RENDERED<br>MALCOLM X COLLEGE   |
| 1.09 | RESOLUTION<br>TO AUTHORIZE PAYMENT TO ART BY BADU (OSEI AGYEMAN-BADU) FOR<br>SERVICES RENDERED<br>MALCOLM X COLLEGE  |

FINANCE AND ADMINISTRATIVE SERVICES  
MEETING AGENDA  
DECEMBER 5, 2024

|      |   |
|------|---|
| 1.10 | RESOLUTION<br>AUTHORIZATION OF THE STUDY ABROAD PROGRAM FY 2025<br>MALCOLM X COLLEGE  |
| 1.11 | RESOLUTION<br>OF APPRECIATION OF ELIZABETH SWANSON<br>THE OFFICE OF THE BOARD OF TRUSTEES   |
| 1.12 | RESOLUTION<br>OF APPRECIATION OF PEGGY DAVIS<br>THE OFFICE OF THE BOARD OF TRUSTEES   |
| 1.13 | RESOLUTION<br>DESTRUCTION OF CLOSED SESSION MINUTES<br>THE OFFICE OF THE BOARD OF TRUSTEES  |
| 2.00 | PERSONNEL REPORT  |
| 3.00 | RESOURCE DEVELOPMENT REPORT   |
| 4.00 | STUDY ABROAD PROGRAM<br>MUNA TREE HOLDINGS / EDU AFRICA<br>MALCOLM X COLLEGE  |
| 4.01 | SIMTUTOR HEALTH SCIENCE AND CAREER PROGRAMS<br>SIMTUTOR, INC<br>MALCOLM X COLLEGE   |
| 4.02 | DENTAL HYGIENE INSTRUMENT PURCHASE PASS-THROUGH COSTS<br>HENRY SCHEIN INC.<br>DENTAL HYGIENE CTE PROGRAM<br>MALCOLM X COLLEGE   |
| 4.03 | DENTAL HYGIENE CHAIRS<br>HENRY SCHEIN INC.<br>DENTAL HYGIENE CTE PROGRAM<br>MALCOLM X COLLEGE   |
| 4.04 | LED VIDEO WALLS<br>MIDWEST COMPUTER PRODUCTS, INC<br>IT PROGRAMS<br>MALCOLM X COLLEGE   |
| 4.05 | WINDOWS 11 DEVICE UPGRADES<br>CDW-GOVERNMENT, LLC<br>IT PROGRAMS<br>MALCOLM X COLLEGE   |
| 4.06 | CAFETERIA, VENDING, CATERING, KIOSK AND FOOD PURCHASES<br>FOODA, INC.<br>THE OFFICE OF FINANCE AND BUSINESS ENTERPRISES<br>THE OFFICE OF STUDENT EXPERIENCE<br>DISTRICT WIDE              |
| 4.07 | STUDENT PAYMENT SYSTEMS (CREDIT CARD PROCESSING AND STUDENT<br>PAYMENT PLANS) RENEWAL<br>NELNET BUSINESS SERVICES D.B.A. NELNET CAMPUS COMMERCE<br>THE OFFICE OF FINANCE<br>DISTRICT WIDE |

FINANCE AND ADMINISTRATIVE SERVICES  
MEETING AGENDA  
DECEMBER 5, 2024

|      |   |
|------|---|
| 4.08 | CORPORATE TRAVEL MANAGEMENT NORTH AMERICA, INC,<br>DBA COLLEGIATE TRAVEL PLANNERS<br>FOR GROUP, ATHLETIC AND STUDY ABROAD TRAVEL<br>THE OFFICE OF FINANCE<br>DISTRICT WIDE            |
| 4.09 | BACKGROUND CHECKS AND PRE-EMPLOYMENT SCREENING SERVICES<br>STERLING INFOSYSTEMS, INC. DBA STERLING<br>DISTRICT WIDE<br>THE OFFICE OF HUMAN RESOURCES<br>(RENEWAL)                     |
| 4.10 | ENVIRONMENTAL CONSULTING SERVICES<br>SPECIALTY CONSULTING, INC.<br>THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES<br>DISTRICT WIDE   |
| 4.11 | JANITORIAL EQUIPMENT MAINTENANCE & REPAIR SERVICES<br>AND PURCHASE OF JANITORIAL SUPPLIES<br>THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES<br>DISTRICT WIDE                   |
| 4.12 | 4645-4647 W. MADISON STREET PROPERTY PURCHASE<br>CHURCH OF GOD IN CHRIST SIXTH JURISDICTION OF ILLINOIS<br>THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES<br>MALCOLM X COLLEGE |
| 4.13 | EMERGENCY FACILITY RESTORATION SERVICES<br>ACTION CLEANERS, INC D/B/A ACR, INC.<br>THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES<br>DISTRICT WIDE                             |
| 4.14 | AGREEMENT FOR THE PURCHASE OF CNC MACHINERY FROM<br>MIDWEST MACHINERY RESOURCES LLC DBA HFO CHICAGO<br>WILBUR WRIGHT COLLEGE  |
| 4.15 | ATRIUM AUDIO VISUAL UPGRADES<br>PACE SYSTEMS, INC<br>WILBUR WRIGHT COLLEGE  |
| 4.16 | EMERGENCY MASS NOTIFICATION SYSTEM<br>ALERT MEDIA, INC.<br>THE OFFICE OF INFORMATION TECHNOLOGY<br>DISTRICT WIDE  |
| 4.17 | MANAGED HOSTING SERVICES<br>SIERRA-CEDAR, LLC<br>AMAZON WEB SERVICES, INC.<br>THE OFFICE OF INFORMATION TECHNOLOGY<br>DISTRICT WIDE<br>(RENEWAL)                                      |
| 4.18 | IT SERVICE MANAGEMENT (ITSM) SYSTEM<br>SDI PRESENCE, LLC<br>THE OFFICE OF INFORMATION TECHNOLOGY<br>DISTRICT WIDE   |

FINANCE AND ADMINISTRATIVE SERVICES  
MEETING AGENDA  
DECEMBER 5, 2024

|      |  |
|------|--|
| 4.19 | WINDOWS 11 DEVICE UPGRADES<br>PACE SYSTEMS, INC.<br>CAMPUS IT PROGRAMS<br>THE OFFICE OF INFORMATION TECHNOLOGY   |
| 4.20 | SALESWINGS LICENSES CARAHSOFT TECHNOLOGY CORP.<br>THE OFFICE OF INFORMATION TECHNOLOGY<br>DISTRICT WIDE  |
| 4.21 | TELECOMMUNICATION SERVICES<br>AT&T ENTERPRISES, LLC<br>THE OFFICE OF INFORMATION TECHNOLOGY<br>DISTRICT WIDE<br>AMENDMENT TO BOARD REPORT 35176          |
| 4.22 | CONTINUING EDUCATION ENROLLMENT SYSTEM<br>GIDEON TAYLOR<br>THE OFFICE OF ACADEMIC AFFAIRS<br>DISTRICT WIDE   |
| 4.23 | LIBRARY SECURITY SYSTEMS<br>BIBLIOTHECA, LLC<br>THE OFFICE OF ACADEMIC AFFAIRS<br>OLIVE-HARVEY COLLEGE-LIBRARY SYSTEMS                                   |
| 4.24 | SIGN LANGUAGE INTERPRETATION SERVICES<br>5 STAR INTERPRETING CHICAGO, LLC<br>THE OFFICE OF ACADEMIC AFFAIRS<br>DISTRICT WIDE                             |
| 4.25 | ADA COMPLIANT SOFTWARE<br>BLACKBOARD, LLC<br>THE OFFICE OF ACADEMIC AFFAIRS<br>DISTRICT WIDE   |
| 4.26 | ADVANCED MANUFACTURING TRAINING EQUIPMENT<br>MAINTENANCE AND REPAIR SERVICES AND MATERIALS<br>ADVANCED MANUFACTURING PROGRAM<br>RICHARD J. DALEY COLLEGE |
| 5.00 | JOB ORDER CONTRACT (JOC) PROJECTS<br>MONTHLY SUMMARY – DECEMBER 2024<br>THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES<br>DISTRICT WIDE           |
| 5.01 | CERTIFICATION KITS<br>SNAP-ON INDUSTRIAL<br>CAREER PROGRAMS AND CONTINUING EDUCATION<br>OLIVE-HARVEY COLLEGE   |
| 6.00 | PAYMENT OF LEGAL INVOICES  |
| 7.00 | MONTHLY SUMMARIES REPORT   |