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ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 5, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

CONTINUING EDUCATION ENROLLMENT SYSTEM
GIDEON TAYLOR
THE OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Gideon Taylor for the license and implementation of GT eForms and WebUX to develop a student-centered enrollment system for Continuing Education commencing no sooner than December 5, 2024 and continue for one (1) year after such commencement date at a total cost not to exceed \$530,000.

VENDOR: Gideon Taylor Consulting LLC
686 E 110 S, Suite 203
American Folk, Utah 84003

USER: District-Wide

TERM:

The term of this agreement shall begin on no sooner than December 5, 2024 and continue for one (1) year after such commencement with the option to renew for one (1) additional two (2) year period.

SCOPE OF SERVICES:

Gideon Taylor shall provide and implement GT eForms and WebUX software solutions to facilitate continuing education enrollment at City Colleges of Chicago. The solution shall include user-friendly enrollment forms within PeopleSoft, single-session student enrollment capabilities, dynamic course search functionality, marketing content integration, and direct course enrollment links from external marketing materials. The implementation shall enable students to self-enroll in continuing education courses through an intuitive interface while maintaining full integration with CCC's existing PeopleSoft Campus Solutions system. The scope includes all necessary software licenses, implementation services, configuration, testing, and training to ensure successful deployment of both GT eForms and WebUX products.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The implementation of Gideon Taylor's GT eForms and WebUX solutions will significantly improve CCC's continuing education enrollment process by addressing critical operational inefficiencies. This solution will substantially reduce staff time currently spent on manual enrollments, decrease course cancellation rates, and generate additional revenue through projected enrollment increases. The

system will enable students to self-enroll through an intuitive interface. Furthermore, the solution will enhance CCC's ability to deliver on grant program commitments, expand partnerships with industry leaders, and rapidly respond to emerging workforce development needs. By streamlining the enrollment process and enabling direct marketing capabilities, CCC will strengthen its position as a leader in workforce development while better serving both students and industry partners through improved accessibility and efficiency of continuing education programs.

VENDOR SELECTION CRITERIA:

Pursuant to State Law, purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the vendor has complied with the Board Approved MBE/WBE Contract Participation Plan with a recommended 25% waiver of the MBE goal.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
SHI International Corp 290 Davidson Ave, Somerset, NJ 08873	WBE	7	Indirect	WBENC

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$530,000

Charge to: The Office of Information Technology

Source of Funds: Capital Fund

Budget Line: 53/54000-92015-0023006-80000-901012506

**Respectfully submitted,
Juan Salgado
Chancellor**