

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

STUDY ABROAD PROGRAM
MUNA TREE HOLDINGS / EDU AFRICA
MALCOLM X COLLEGE

THE CHANCELLOR RECOMMENDS:

That the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreement, to authorize an agreement with Muna Tree Holdings to provide transportation, housing, food and academic programming associated with an International Study Abroad Program for the periods of December 5, 2024 through July 31, 2025 at a total cost not to exceed \$140,850.00.

VENDOR: Muna Tree Holdings
96 Beach Road, Chapman's Peak
Cape Town, Western Cape 7979
South Africa

USER: Malcolm X College

TERM:

The term of the purchase shall begin on December 5, 2024, and shall end on July 31, 2025.

SCOPE OF SERVICES:

EDU Africa will provide selected and qualified students with access to high-quality social emotional, cultural competency, identity attainment and service-learning content within an International Study Abroad Program covering trips to Accra, Ghana (2/15-2/23/2025), and Dar Es Salaam, Tanzania (6/20-6/29/2025). At each country in the continent of Africa, EDU Africa will provide transportation, housing, guidance, coordination, food and oversight for the students and chaperone of each respective trip. In addition, up to 10 chaperones are included in the student calculated cost of the trip at no additional cost.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This vendor will provide valuable and essential intellectual benefits to all students participating in this program. The social and emotional learning, cultural competencies and identity attainment which serve as Student Learning Outcomes (SLO's), will also provide students with the opportunity to earn 1 credit hour towards graduation.

VENDOR SELECTION CRITERIA:

In accordance with sole source policy procedures, this service is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (Study Abroad Program) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$140,850

Charge to: Malcolm X College

Sources of Funds: Grant Fund - Study Abroad Congressional Earmark

Budget Line: 53/54x000-21000-3020000-80000-109072530

Respectfully submitted,

**Juan Salgado
Chancellor**

December 5, 2024 – Malcolm X College