

35306
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 5, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

RESOLUTION
AUTHORIZATION OF STUDY ABROAD PROGRAM FY 2025
MALCOLM X COLLEGE

WHEREAS, Malcolm X College developed a pilot Mentoring Program (the “Program”) in the Fall of 2021 and augmented it with a Study Abroad Program in the Fall of 2024; and

WHEREAS, Malcolm X College has made the Program permanent and desires to continue its highly successful Study Abroad Program: and

WHEREAS, Malcolm X College desires to continue its study abroad trip in February 2025 to Accra, Ghana (the “Ghana Study Abroad Trip”) at a cost of (i) up to \$2,490 per participant for educational programming, food and local travel, plus (ii) an amount to be determined for travel expenses inclusive of roundtrip airfare, visa, passport and vaccinations (collectively, “Ghana Participant Expenses”); and

WHEREAS, Malcolm X College desires to implement a study abroad trip in April 2024 to Paris, France (the “Paris Study Abroad Trip”) at a cost of (i) up to \$3,080 per participant for educational programming, food and local travel, plus (ii) an amount to be determined for travel expenses inclusive of roundtrip airfare, visa, passport and vaccinations (collectively, “Paris Participant Expenses”); and

WHEREAS, Malcolm X College desires to implement a study abroad trip in May 2024 to Kigali, Rwanda (the “Rwanda Study Abroad Trip”); at a cost of (i) up to \$2,970 per participant for educational programming, food and local travel, plus (ii) an amount to be determined for travel expenses inclusive of roundtrip airfare, visa, passport and vaccinations (collectively, “Rwanda Participant Expenses”); and

WHEREAS, Malcolm X College desires to implement a study abroad trip in June 2024 to Dar Es Salaam, Tanzania (the “Tanzania Study Abroad Trip”) at a cost of (i) up to \$2,490 per participant for educational programming, food and local travel, plus (ii) an amount to be determined for travel expenses inclusive of roundtrip airfare, visa, passport and vaccinations (collectively, “Tanzania Participant Expenses”); and

WHEREAS, (i) the Ghana Study Abroad Trip, (ii) the Paris Study Abroad Trip, (iii) the Rwanda Study Abroad Trip, and (iv) the Tanzania Study Abroad trip are collectively referred to herein as the “Study Abroad Trips” and individually as a “Study Abroad Trip.”

WHEREAS, (i) the Ghana Participant Expenses, (ii) the Paris Participant Expenses, (iii) the Rwanda Participant Expenses, and (iv) the Tanzania Participant Expenses are collectively referred to herein as the “Participants’ Expenses” and individually as the “Participant Expenses.”

WHEREAS, Participants’ Expenses, airfare and any other costs related to the Study Abroad Trips must be funded by outside grants and will not utilize operating funds or other budgeted funds.

WHEREAS, up to thirty students, as determined by Malcolm X College, will be eligible to participate in each Study Abroad Trip.

WHEREAS, Malcom X College will make a limited number of study abroad spaces available to certain students from other City Colleges of Chicago for each Study Abroad Trip;

WHEREAS, up to ten City Colleges of Chicago employees, as determined by Malcolm X College, shall be eligible to participate in each Study Abroad Trip by chaperoning;

WHEREAS, Malcom X College shall pay Participant Expenses for each Study Abroad Trip;

WHEREAS, each Study Abroad Trip will maintain a ratio of at least one chaperone per every six students;

WHEREAS, all requested information and documentation must be provided to the Office of Risk Management for each Study Abroad Trip and the Office of Risk Management must approve each Study Abroad Trip as well as each participant of each Study Abroad Trip;

WHEREAS, implementing the Study Abroad Trips will require Malcom X College or the District to incur expenses and, in certain instances, enter into various vendor agreements; provided that, all such expenses and agreements are implemented in accordance with the District’s procurement rules and procedures; and

WHEREAS, **applicable** vendor agreements will be presented to the Board for review and approval.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees approves the Study Abroad Trips and the Participants’ Expenses and authorizes the airfares exceeding \$1,000 per trip/per student or chaperone; provided that, (i) all expenses and airfares are procured in accordance with the District’s procurement rules and procedures, utilizing outside grant funds, and applicable vendor agreements are submitted to the Board for review and approval; and (ii) the Office of Risk Management, after being provided all requested information and documentation, approves each Study Abroad Trip along with each participant of each Study Abroad Trip.