

35210
ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 1, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

INSTRUCTIONAL FEEDBACK PLATFORM
TURNITIN, LLC
THE OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Turnitin, LLC for an instructional feedback platform for the period beginning no sooner than September 21, 2024 and continue for one (1) year after such commencement date at a total cost not to exceed \$99,995 for the contract term.

VENDORS: Turnitin, LLC
2101 Webster Street, Suite 1900
Oakland, California 94612

USERS: District Wide

TERM:

The term of this agreement shall begin not before September 21, 2024 and continue for one (1) year after such commencement date.

SCOPE OF SERVICES:

The scope of services includes a suite of tools providing instructional feedback and support, integrated with CCC's Learning Management System: Originality Checker, Feedback Studio, Draft Coach, and Turnitin Authorship, which addresses "Contract Cheating."

BENEFIT TO CITY COLLEGES OF CHICAGO:

Turnitin features three primary functions: Originality Checker, Feedback Studio, and Draft Coach. These three functions allow instructors to efficiently review submitted student work, provide personalized feedback, screen for possible textual matches against a large bank of publications and assignments, and prompt students to self-review their writing while they are drafting it prior to submission. Instructors and students can use Turnitin's functions to build students' skills for proper citation, to support college-level competency with writing mechanics, and to uphold academic integrity. These competencies are related to academic excellence and to CCC goals for student transfer outcomes.

Turnitin has been in use by City Colleges of Chicago continually since 2008 and is fully incorporated into CCC's learning management system as well as instructor workflows across all seven colleges.

VENDOR SELECTION CRITERIA:

Pursuant to State Law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the agreement (instructional feedback software) and the absence of subcontracting opportunities. (MWBE schedules are still pending/awaiting vendor submission)

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$99,995

Charge to: Office of Academic Affairs

Sources of Funds: Education Fund

Budget Lines: 53/5400000-00003-0023003-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

August 1, 2024 – The Office of Academic Affairs