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ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 4, 2024

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PROFESSIONAL SERVICES AGREEMENT
THE OFFICE OF THE GENERAL COUNSEL

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Ralph G. Passarelli for Consultant Services for the period from April 4, 2024 through March 31, 2025, at a total cost not to exceed \$75,000.

VENDOR: Ralph G. Passarelli
4011 Roswell Road NE
Unit 2302
Atlanta, GA 30342

USER: Office of the General Counsel

TERM:

The term of this agreement shall begin on April 4, 2024 and shall end on March 31, 2025.

SCOPE OF SERVICES:

Services related to insurance and risk management matters.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Mr. Passarelli is an expert concerning insurance and risk management matters and is the former City Colleges of Chicago's Director of Risk Management. Over his years of service, Mr. Passarelli implemented a substantial insurance and risk management structure across the seven colleges and the district office. Mr. Passarelli is uniquely qualified to assist with insurance and risk management matters.

VENDOR SELECTION CRITERIA:

In accordance with the sole source policy procedures, this request for services is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

Procurement services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (Consultant Services).

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: up to \$75,000

Charge to: Legal Department Budget

Sources of Funds: Education Fund

FY24: 530000-00003-0022501-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

April 4, 2024 – The Office of the General Counsel