

34900

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
SEPTEMBER 15, 2023

MANAGED WEBSITE HOSTING
PANTHEON
THE OFFICE OF INFORMATION TECHNOLOGY
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Pantheon Systems for Managed Website Hosting for the period of October 1st, 2023 – September 30th, 2026, at a total cost not to exceed \$416,400.

VENDOR: Pantheon Systems
717 California Street
San Francisco, CA
94108

TERM:

The term of this agreement shall begin on October 1st, 2023 and shall end on September 30th 2026 with an option to renew for an additional two (2) two-year periods.

SCOPE OF SERVICES:

Pantheon Systems is a Web Operations/Managed Hosting Platform as a Service (PAAS) for WordPress, CCC's chosen CMS (content management system). The platform will provide CCC managed infrastructure, development tools, performance that meets or exceeds industry standards, and managed security, as well as migration and support services.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Pantheon offers a 99.99% uptime, which ensures that CCC's critical websites and applications are always available. Pantheon handles site security and provides mechanisms for keeping servers and software up-to-date. Pantheon allows for on-demand scaling to account for site traffic spikes.

Pantheon will enable CCC's MarCom team to:

- Easily publish content using WordPress
- Release new features, measure results, and iterate on those features
- Improve SEO rankings and conversion rates through fast page-response time

CCC's OIT team will be able to

- Use built-in developer tools
- Work collaboratively in a code repository with feature branches
- Ensure the reliability and security of CCC's various web properties

- Manage users and sites from a central dashboard

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and publicly advertised on March 27, 2023 as Request for Proposal (RFP) #SN2301. Six (6) firms were contacted directly via email; a pre-proposal conference was held via Zoom conference call on March 30, 2023. One (1) firm responded, and all responsive proposals were reviewed, evaluated and ranked by the evaluation committee which included staff from the Offices of Information Technology and Marketing and Communications.

The firms were evaluated according to the following criteria:

1. Vendor/Company Background, History, and Overview
2. System Architecture
3. Migration and other professional services
4. Core features and functionality
5. Experience in Higher Education
6. Cost/Fee Proposal
7. MBE/WBE compliance

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposer’s request for a waiver of MBE & WBE goals; the proposer cited no subcontracting opportunities because they are a distributor. The vendor submitted as a good faith effort its Global Code of Conduct which highlights the company’s policy on diversity and equity.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$416,400

Charge to: Office of Information Technology

Sources of Funds: Education and Capital Funds

FY2023: 53/540000-00003/92015-0023003-80000

Respectfully submitted,

Juan Salgado

September 15, 2023 – The Office of Information Technology