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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
SEPTEMBER 15, 2023**

**RESOLUTION
AUTHORIZE PAYMENT TO JOHN N. GARDNER INSTITUTE FOR EXCELLENCE
OLIVE-HARVEY COLLEGE**

WHEREAS, Olive-Harvey College’s Office of Instruction utilized services with vendor John N. Gardner Institute for Excellence for program mandated services at Olive-Harvey College on July 12, 2022 - Teaching for Inspiration – 75-minute interactive virtual session facilitated by Dr. Stephanie Foote and July 20, 2022 - Why Gateway Course Success is Important/Redesigning Unjust Systems (in person session). A Fiscal Year 2022 purchase order was not in place for services. The previous administrator of the department resigned from their position and did not follow the CCC policy for contract approval and obtaining a valid purchase order prior to services being rendered.

WHEREAS, the college recommends payment to John N. Gardner Institute for Excellence to cover these outstanding charges.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Community College District No. 508, County of Cook and State of Illinois, hereby approve payment to John N. Gardner Institute for Excellence in the amount of two thousand five hundred dollars (\$2,500).

September 15, 2023 - Olive Harvey College