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APPROVED – BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
SEPTEMBER 15, 2023

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**MEETING OF THE COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES  
THURSDAY, JULY 13, 2023  
HAROLD WASHINGTON COLLEGE  
30 EAST LAKE STREET, CHICAGO, IL 60601  
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, July 13, 2023, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

**PARTICIPANTS**

**TRUSTEES**

**OFFICERS OF THE DISTRICT**

Walter E. Massey  
Elizabeth Swanson, Chair  
Darrell A. Williams  
Yehuda Goldbloom, Student Trustee

**CHANCELLOR**

Juan Salgado

**PROVOST**

Mark Potter

**GENERAL COUNSEL**

Karla Gowen

**CHIEF ADVISOR TO THE BOARD**

Bonnie Phillips

**SENIOR BOARD LIAISON**

Emma Mims

Christian Collins – Vice Chancellor, Institutional Effectiveness  
David Deyhle – Vice Chancellor, Strategic Marketing and Branding

Carol Dunning – Chief Talent Officer

Veronica Herrero – Chief Strategy Officer

Zarko Njakara-(Interim) Chief Information Officer

Jennifer Mason – Vice Chancellor, Legislative & Community Affairs

Maribel Rodriguez – Chief Financial Officer

Sarah Lichtenstein Walter – Vice Chancellor Academic Programs

**COLLEGE PRESIDENTS**

Kimberly Hollingsworth – President, Olive-Harvey College

Shawn Jackson – President, Harry S Truman College

Janine Janosky – President, Richard J. Daley College

Daniel Lopez – President, Harold Washington College

David Potash – President, Wilbur Wright College

David Sanders – President, Malcolm X College

Katonja Webb-Walker – President, Kennedy King College

**I. CALL TO ORDER**

Trustee Williams began by calling to order the July 13, 2023, Finance and Administrative Services Committee Board Meeting at 12:30p.m.

**II. ROLL CALL**

The Chief Advisor called roll:

Elizabeth Swanson	Present
Darrell A. Williams	Present
Yehuda Goldbloom (Advisory)	Present
Walter E. Massey (Phone)	Present

**III. WELCOME**

Trustee Williams confirmed that there it was quorum for the meeting.

Welcome everyone to the July 13, 2023, Finance and Administrative Services Committee Meeting. In a moment we will hear from CFO Rodriguez to give an update on the 2024 annual budget including information on the strategic plan budget priorities, cash position, and the preliminary 2024 project. We will also review the board reports that will be considered during the July regular board meeting taking place this afternoon at 2 pm.

**IV. CHIEF FINANCIAL OFFICER REMARKS**

CFO Rodriguez gave remarks and a presentation regarding the 2024 annual budget.

**V. REVIEW OF AGENDA ITEMS**

Chief Advisor Phillips initiated the review of the July 2023 board reports.

**VI. REVIEW OF JULY 2023 BOARD REPORTS**

CFO Rodriguez reviewed Resolution 1.00. CTO Dunning reviewed Resolution 1.01. Chief Advisor Phillips reviewed Resolution 1.02; VC David Anthony reviewed Resolutions 1.03 & 1.04.

CTO Dunning Reviewed item 2.00 Personnel Report.

CSO Herrero reviewed item 3.00 Resource Development Report.

Interim CIO Njakara reviewed Agreements 4.00.

Trustee Williams questioned if the ownership information was reviewed and asked if City Colleges made an independent confirmation of this company's minority ownership? Will it have impact? If so, what? VC Angela confirmed that further follow-up will be necessary. Agreement 4.00 will be reviewed as a separate matter during the 2pm Regular Board Meeting.

Interim CIO Njakara went on to review Agreement 4.01. CTO Dunning reviewed Agreement 4.02.

Provost Potter reviewed Agreements 4.03 and 4.04, and VC Anthony reviewed Agreements 4.05 through 4.08.

VC Anthony reviewed purchases 5.00 and 5.01.

General Counsel Gowen reviewed 6.00 The Payment of Legal Invoices.

**VII. MOTION TO DISCHARGE THE JULY 2023 BOARD PACKET**

Trustee Williams asked for a motion to discharge the Resolutions, Personnel report, Resource Development report, Agreements, Purchases excluding 4.00, ZOGO Technologies, and Legal Invoices.

<Motion> Vice Chair Swanson  
<Second> Trustee Williams

Motion Carried.

**VIII. MOTION TO ADJOURN**

Upon concluding that there was no further business to come before the Board, Trustee Williams asked for a motion to adjourn.

<Motion> Vice Chair Swanson  
<Second> Trustee Williams

Motion Carried.

The meeting adjourned at 1:20 p.m.

**Peggy A. Davis**  
**Secretary**

**Board of Trustees**

**Submitted by – Avery Walls, Assistant Board Liaison**