

# 34929

ADOPTED–BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
OCTOBER 5, 2023

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**GED EXAM TESTING MATERIALS  
NCS PEARSON, INC (D/B/A PEARSON VUE)  
ADULT EDUCATION  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of a purchase order to NCS Pearson (d/b/a Pearson VUE) for GED testing materials for the period from October 1, 2023 through June 30, 2023 at a total cost not to exceed \$500,000.

**VENDOR:** NCS Pearson, Inc (d/b/a Pearson VUE)  
5601 Green Valley Drive  
Bloomington, MN 55437

**USER:** Districtwide

**TERM:** The term of the purchase shall begin on October 1, 2023 and shall end on June 30, 2028.

**SCOPE OF SERVICES:**

Purchase of official GED exam vouchers for students enrolling in our High School Diploma preparation classes. Students take the GED exam to earn their official Illinois High School Diploma.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

NCS Pearson is the sole source provider of the GED test vouchers, which is an approved official exam by ICCB and The Office of Career Technical and Adult Education (OCTAE). Upon completing this exam, students will earn their Illinois High School Diploma certification and achieve their goals.

**VENDOR SELECTION CRITERIA:**

The vendor listed above is the only vendor that provides vouchers for this exam. In accordance with the sole source policy procedures, this purchase is exempt from the District's competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the above-referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total: \$500,000**

**Charge to: The Office of Academic and Student Affairs**

**Sources of Funds: Education Fund**

**FY24-FYFY29: 530000-00003-0017006-10000**

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**October 5, 2023 – Adult Education**