

34908

APPROVED—BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508

OCTOBER 5, 2023

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**MEETING OF THE COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS
FRIDAY, SEPTEMBER 15, 2023
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic and Student Affairs of the Board of Trustees of Community College District No. 508 was held on Friday, September 15, 2023, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Peggy A. Davis, Secretary
Laritza Lopez
Darrell A. Williams
Yehuda Goldbloom, Student Trustee

CHANCELLOR

Juan Salgado (Virtual)

PROVOST AND CHIEF ACADEMIC OFFICER

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Bonnie Phillips

SENIOR ASSISTANT BOARD

LIAISON

Emma Mims

OFFICERS OF THE DISTRICT

Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and Branding
Carol Dunning – Chief Talent Officer
Veronica Herrero – Chief Strategy Officer
Zarko Njakara – Chief Information Officer
Jennifer Mason – Vice Chancellor, Legislative & Community Affairs
Maribel Rodriguez – Chief Financial Officer
Sarah Lichtenstein Walter – Vice Chancellor Academic Programs

PRESIDENTS

Brandon Nichols – Vice President, Olive-Harvey College
Gail Gordon-Allen – Vice President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Patricia Armstrong – Vice President, Kennedy-King College

I. CALL TO ORDER

Trustee Williams called the September 2023 meeting of the Committee on Academic Affairs and Student Services to order at 12:32 p.m.

II. ROLL CALL

The Chief Advisor called the roll:

Walter E. Massey	Present
Peggy A. Davis	Present
Laritza Lopez	Present
Darrell A. Williams	Present
Yehuda Goldbloom	Present (12:40pm)
Elizabeth Swanson	Present (12:41pm)

III. WELCOME

Trustee Williams confirmed a quorum, and then called on Provost, Mark Potter for remarks.

IV. PROVOST REMARKS

“I want to extend my welcome to students’ faculty and staff at City Colleges to the beginning of the 2023-24 Academic Year. As of today, we're at the end of our third full week of the semester. We have 27,799 students enrolled in credit coursework, and 9,583 students enrolled in our free adult education program for high school equivalency and ESL. There's still time to enroll in our 12-week session beginning September 25th. Our enrollment period for those classes extends through September 21st. I had the pleasure of addressing our full-time faculty at the kickoff of Faculty Development Week just last month, and I took the opportunity to share my vision of the academic work to come, which is aligned with our goal of a universal Equitable four-year completion rate of 55 percent by 2032. Across the district, we're currently hard at work on initiatives related to class scheduling advising and ensuring that we have the right mix of programs and Pathways for students to achieve their educational and career goals. I intend to keep communicating the vision and providing updates both internally and externally on an ongoing basis so that we're making a continued collective effort toward achieving our completion and equity goal.”

V. REVIEW OF AGENDA ITEMS

Trustee Williams initiated the review of the September 2023 board reports. These reports will be considered during the September Regular Board Meeting later this afternoon at 2:00 pm.

VI. REVIEW OF SEPTEMBER 15, 2023, BOARD REPORTS

EVC Herrero reviewed Resolutions 1.00 – 1.03. Vice President Gordon-Allen reviewed Resolution 1.04, Vice President Nichols reviewed Resolutions 1.05 and 1.06. President Sanders reviewed Resolution 1.07.

- Regarding resolution 1.07, Chair Massey asked if the students are under any obligation to do anything after returning from their visit to Africa.
- President Sanders responded that all the students are required to participate in group study sessions, and they are required to do a two-page term paper about their experience in the educational process. They also must do a post-term paper as well. They will have opportunities to participate in class discussions where they get one credit hour associated with our Social Science or Humanity programs. The faculty at each of the colleges will support this program and they will have an opportunity to validate their learning with what has gone on within the program. There will also be a person that participating who will be evaluating the program so we can continue to do this every year.

President Sanders reviewed 1.08. Provost Potter reviewed Resolutions 1.09 – 1.12, CFO Rodriguez reviewed Resolutions 1.13 – 1.16. AVC Darryl Williams reviewed Resolution 1.17, General Counsel Gowen reviewed Resolutions 1.18 and 1.19.

CTO Dunning reviewed item 2.00 Personnel Report.

EVC Herrero reviewed item 3.00 Resource Development Report.

AVC Anthony reviewed Agreements 4.00 – 4.03, CFO Rodriguez reviewed Agreements 4.04 and 4.05. Provost Potter reviewed Agreements 4.06 and 4.07. Interim CIO Njakara reviewed Agreements 4.08 and 4.09. CTO Dunning reviewed Agreement 4.10, EVC Herrero reviewed Agreement 4.11. AVC Williams reviewed Agreement 4.12.

AVC Anthony reviewed Purchase 5.00.

General Counsel Gowen reviewed 6.00 Legal Invoices.

VII. MOTION TO DISCHARGE THE SEPTEMBER 2023 BOARD PACKET

September 15, 2023

Trustee Williams asked for a motion to discharge the reviewed minutes, resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the September 2023 Regular Board Meeting as part of the Consent Agenda.

<Motion> Committee Chair Swanson

<Second> Trustee Peggy A. Davis

Motion carried.

VIII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Trustee Williams asked for a motion to adjourn.

<Motion> Committee Chair Swanson

<Second> Trustee Peggy A. Davis

Motion carried.

Meeting Adjourned 1:30 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison