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ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 2, 2023

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

ENVIRONMENTAL CONSULTING SERVICES
CARNOW, CONIBEAR & ASSOCIATES, LTD.
THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to enter into a Depends Upon Requirements agreement with Carnow, Conibear & Associates, Ltd. to provide environmental consulting services on an as needed basis beginning no sooner than November 2, 2023, through January 25, 2028, at a total cost not to exceed \$600,000.

VENDORS: Carnow, Conibear & Associates, Ltd.
600 West Van Buren Street, Suite 500
Chicago, IL 60607

USER: District Wide

TERM:

The term of the agreement shall begin no sooner than November 2, 2023, and end on January 25, 2028.

SCOPE OF SERVICES:

Carnow, Conibear & Associates, Ltd. will provide environmental consulting services to all City Colleges Facilities as required to ensure the continued operation of a safe and healthy educational environment for students, faculty, and staff, including but not limited to: hazardous material testing and abatement, chemical containment and removal, water quality and safety testing, and environmental assessment and remediation.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The vendors' services will result in the qualification of environmental conditions, safe and responsible mitigation, management of environmental conditions, and the establishment of environmental records required by law. Furthermore, the Office of Administrative and Procurement Services staff has determined that it is more feasible to utilize our sister agency's contract based on their continued volume of contracted vendors approved for Environmental Consulting Services on an as needed basis.

VENDOR SELECTION CRITERIA:

The contracts being utilized are part of the purchasing agreements which have been advertised and awarded in accordance with the procurement procedures of the City of Chicago, through a bid issued under Specification #1201184 and approved under Contract #184525. Pursuant to state law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the vendor has complied with the Board Approved MBE/WBE Contract Participation Plan.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Carnow, Conibear & Associates, Ltd. 600 West Van Buren Street, Suite 500 Chicago, IL 60607	MBE	93%	Direct	City of Chicago
Carey E Banks Environmental Group 211 Somerset Drive Streamwood, IL 60107	WBE	7%	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted on January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$600,000

Charge to: The Office of Administrative and Procurement Services, the Colleges

Source of Funds: Operations & Maintenance Fund; Capital Fund

FY24-28: 530000-05501-XX70200-70000
530000-92015-XX05031-70000

Respectfully submitted,
Juan Salgado
Chancellor

November 2, 2023 – The Office of Administrative and Procurement Services – District Office