

34933
**APPROVED–BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 2, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**MEETING OF THE COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES
THURSDAY, OCTOBER 5, 2023
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Finance and Administrative Services of the Board of Trustees of Community College District No. 508 was held on Thursday, October 5, 2023, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Peggy A. Davis, Secretary
Darrell A. Williams
Yehuda Goldbloom, Student Trustee

CHANCELLOR

Juan Salgado

**PROVOST AND CHIEF ACADEMIC
OFFICER**

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Bonnie Phillips

SENIOR ASSISTANT BOARD

LIASION

Emma Mims

OFFICERS OF THE DISTRICT

Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and Branding
Carol Dunning – Chief Talent Officer
Veronica Herrero – Executive Vice Chancellor
Zarko Njakara – Chief Information Officer
Maribel Rodriguez – Chief Financial Officer
Aarti Dhupelia – Executive Vice Chancellor/ Chief of Student
Experience Officer
David Anthony - Vice Chancellor, Administrative Services
Darryl Williams - Vice Chancellor, Enrollment Management

COLLEGE PRESIDENTS

Kimberly Hollingsworth – President, Olive-Harvey College
Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Katonja Webb Walker – President, Kennedy-King College

I. CALL TO ORDER

Trustee Williams called the October 5, 2023, meeting of the Committee on Finance and Administrative Services to order at 12:32 p.m.

II. ROLL CALL

The Chief Advisor called roll:

Walter E. Massey	Present
Peggy A. Davis	Present
Darrell A. Williams	Present
Yehuda Goldbloom	Present
Elizabeth Swanson	Present

III. WELCOME

A Quorum was confirmed.
Trustee Williams called on CFO Maribel Rodriguez for remarks.

IV. CFO REMARKS

Our annual audit of the FY 23 audit is in full swing and we are on target to complete it by no later than November 15th. We will present the audit to the board for its approval at the December board meeting. CFO Rodriguez thanked finance committee chair Trustee Darrell Williams for his insights and thoughtful feedback throughout the bond refinancing process as well as continued guidance on the budget every year.

CFO Rodriguez went on to recognize the service of Vice Presidents of Finance and Operations at Harold Washington College, Kent Lusk. VP Lusk was a trusted colleague and friend and a truly warm and generous leader. On behalf of the finance team and the finance department, we want to extend our condolences to the family and the entire Harold Washington and CCC Community.

V. REVIEW OF OCTOBER 2023 BOARD REPORTS

Trustee Williams initiated the review of the October 2023 board reports.

Chief Advisor Phillips reviewed Resolution 1.00, and President Hollingsworth reviewed Resolution 1.01, President Sanders reviewed Resolutions 1.02 and 1.03. Provost Potter reviewed Resolutions 1.04 And 1.05. President Janosky reviewed Resolution 1.06 and CTO Dunning reviewed Resolution 1.07. CFO Rodriguez reviewed Resolution 1.08.

CTO Dunning reviewed Item 2.00 Personnel Report.

EVC Herrero reviewed Item 3.00 Resource Development Report.

Provost Potter reviewed Agreements 4.00 Through 4.02, and AVC Anthony reviewed Agreements 4.03 And 4.04. Interim CIO Njakara reviewed Agreements 4.05 And 4.06.

VC Anthony reviewed Purchase 5.00, and President Potash reviewed Purchase 5.01. Provost Potter reviewed Purchases 5.02 And 5.03.

General Counsel Gowen reviewed Item 6.00 Payment of Legal Invoices.

VI. MOTION TO DISCHARGE THE OCTOBER 2023 BOARD PACKET

Trustee Williams asked for a motion to discharge the reviewed minutes, resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the October 2023 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Peggy A. Davis

<Second> Walter E. Massey

Motion carried.

VII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Trustee Williams asked for a motion to adjourn.

<Motion> Trustee Elizabeth Swanson

<Second> Trustee Walter E. Massey

Motion carried.

Meeting Adjourned 1:03 p.m.

**Peggy A. Davis
Secretary
Board of Trustees**

Submitted by – Avery Walls – Assistant Board Liasion