

34793
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 4, 2023

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

AFTER HOURS/WEEKEND TELEHEALTH AND PSYCHIATRY SERVICES FOR STUDENTS
MYOWNDOCTOR
THE WELLNESS DEPARTMENT
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with My Own Doctor for psychiatry and evening/weekend telehealth services the period from June 1, 2023 through July 1, 2024, at a total cost not to exceed \$250,000.

VENDOR: MyOwnDoctor
223 W. Erie St, Ste 4E
Chicago IL 60654

USER: District Wide

TERM:

The term of this agreement shall begin on June 1, 2023 and shall end on July 1, 2024.

SCOPE OF SERVICES:

Mental Health Care including teletherapy, psychological assessment, psychiatry, case management, crisis management, and other supportive Wellness services.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This will allow us to support students' mental health needs beyond the scope that the current Wellness Centers have the capacity to offer. Primarily, MyOwnDoctor will provide evening and weekend mental health services but can also provide daytime supports in the event a Wellness Center has a wait list. It also adds psychiatry assessment and maintenance which is a mental health services the Wellness Centers are not able to offer. With these extra supports in place we ensure that our students, including evening students, have access to support. With adequate supports in place, students should be able to focus on their academic success.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and Request for Proposals (RFP) #NG2202 was publicly advertised and sent to five (5) companies on April 11, 2022. Four (4) companies attended the pre-proposal conference on April 13, 2022. On May 19, 2022, four (4) companies submitted proposals: 1) BetterMynd, 2) LifeWorks, 3) MyOwnDoctor, LLC, and 4) Uwill.

All proposals were reviewed, evaluated, and ranked by staff which included the Wellness Center and Information Technology. The evaluation committee members individually scored each proposal based on the evaluation criteria in the RFP:

1. Qualifications of firm and resources provided (Ability to meet ALL requirements spelled out in the RFP Intent and Scope, resumes, interrogatories, etc.)
2. Past experience with similar services for educational institutions or govt. entities
3. Proposer's Implementation Plan for the requested services (Methodology, project plan, approach, realistic timelines, etc.)
4. Fee / Cost Proposal
5. MBE/WBE compliance

Procurement Services compiled the evaluators' scores and comments and calculated an average score for each written proposal. The evaluation committee held a consensus meeting with Procurement Services to discuss the merits of the submitted proposals.

Based on the written proposal rankings, the evaluation committee invited three participants:

1) LifeWorks, 2) MyOwnDoctor and 3) Uwill to present oral presentations/demonstrations of their services. The evaluation committee individually scored each presentation/demonstration based on the following evaluation criteria:

Counselor Qualifications

- Licensure
- Counselors of Color
- Language offerings
- Staffing numbers/Hours available

Student Experience

- Ease of registration
- Wait times
- Session length
- Crisis Response plan
- Crisis response, psychiatry and counseling all easily accessible
- Strength of platform used for sessions

Collaboration with CCC

- IT needs
- Reports and sharing of information
- Ongoing Expectations of CCC staff
- Implementation timeline and plan
- Plan to address concerns

Cost

The Evaluation Committee originally recommended LifeWorks. to provide extended service hours (evenings and weekends) for City Colleges of Chicago. Based on the scoring criteria for both the written and oral portions of the RFP, LifeWorks was the highest scoring provider overall, with MyOwnDoctor coming in as the second highest score.

After having dealt with delays in getting the contract in place with Lifeworks, the Wellness Center is requesting that we begin the contracting process with MyOwnDoctor.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed compliance plan and has determined that the vendor has complied with the Board Approved MBE/WBE Contract Participation Plan with a recommended 7% waiver of the WBE goal.

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
MyOwnDoctor, LLC 223 W. Erie St., Suite 4E Chicago, IL 60654	MBE	65	Direct	State of Illinois CEI

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$250,000

Charge to: Office of Student Experience, Wellness

Sources of Funds: HEERF

FY20: 530000-70011-X0-30000

Respectfully submitted,

**Juan Salgado
Chancellor**

May 4, 2023 – The Office of Student Experience, Wellness