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**APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES
MEETING OF THE COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES
THURSDAY, MAY 4, 2023
Olive-Harvey College
10001 S. Woodlawn Ave., TDL Building
Chicago, Illinois 60628**

Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, a meeting of the Committee on Finance and Administrative Services of the Board of Trustees of Community College District No. 508 was held on Thursday, May 4, 2023, at 12:30 noon, Olive-Harvey College 10001 S. Woodlawn Ave., TDL Building Chicago, Illinois 60628

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Peggy A. Davis, Secretary
Karen Kent
Darrell A. Williams
Yehuda Goldbloom, Student Trustee

CHANCELLOR

Juan Salgado

PROVOST AND CHIEF ACADEMIC OFFICER

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Bonnie Phillips

SENIOR ASSISTANT BOARD

LIAISON

Emma Mims

OFFICERS OF THE DISTRICT

Rhonda Brown – Vice Chancellor, Institutional Advancement
Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and Branding
Carol Dunning – Chief Talent Officer
Veronica Herrero – Chief Strategy Officer
Jerrold Martin – Chief Information Officer
Jennifer Mason – Vice Chancellor, Legislative & Community Affairs
Maribel Rodriguez – Chief Financial Officer

PRESIDENTS

Kimberly Hollingsworth – President, Olive-Harvey College
Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Katonja Webb-Walker (Interim) – President, Kennedy-King College

I. CALL TO ORDER

Vice Chair Swanson called the May 4th, 2023 meeting of the Committee on Academic Affairs and Student Services to order at 12:30 p.m.

II. ROLL CALL

The Chief Advisor called roll:

Walter E. Massey	Present
Peggy A. Davis	Present
Karen Kent	Present
Laritza Lopez	Absent
Deborah H. Telman	Absent
Darrell A. Williams	Tardy
Elizabeth Swanson	Present

III. WELCOME

Vice Chair Swanson began by confirming that there is a Quorum.

IV. CFO REMARKS

CFO Rodriguez began by welcoming the trustees. We are approaching the end of the Spring Semester. Saturday, May 6th, Associate Degree recipients will gather at Wintrust Arena for their graduation ceremony.

Today's meeting will include a Report from our Director of Internal Audit, Gina Gentile. The report includes FY 23 Internal audits that have been completed and will include the FY 24 audit plan.

V. REVIEW OF AGENDA ITEMS

Speakers:

- **Presentation Title**

Internal Audit Presentation by Gina Gentile

The full presentation can be found online

Trustee Williams asked for elaboration on the audit process, the engagement of the schools, and their response to the audit findings.

Wilbur Wright was aware and receptive to the finding of the audit. Wright is hiring new staff and has reached out to the District for training to fix these errors before the next fiscal year.

VI. REVIEW OF MAY 2023 BOARD REPORTS

Next, Vice Chair Swanson initiated the review of the May 2023 board reports.

VC David Anthony reviewed Resolutions 1.00 and 1.01.

Chancellor Salgado thanked President Sanders for his efforts with the Westside Learning Center.

President Webb Walker reviewed Resolution 1.02. Provost Potter reviewed Resolution 1.03, and Chief Advisor Phillips reviewed Resolution 1.04. President Sanders reviewed Resolution 1.05.

Chair Massey was interested in knowing if there were any other study abroad programs for the other City Colleges. As far as Malcolm X, this idea stemmed from their African American Mentoring Program. Chancellor Salgado stated that during his tenure, there was a program where students from Harold Washington went to France.

CSO Herrero reviewed Resolution 1.06

CTO Carol Dunning reviewed 2.00 the Personnel Report.

CSO Herrero reviewed the Resource Development Report.

VC David Anthony reviewed Agreements 4.00 and 4.01. CFO Rodriguez reviewed Agreement 4.02, and ABC Hayes reviewed Agreement 4.03. CTO Dunning reviewed Agreement 4.04, and Provost Potter reviewed Agreements 4.05 through 4.07. Agreement 4.08 was rescinded. President Sanders reviewed Agreement 4.09.

VC Anthony reviewed Purchase 5.00, and President Hollingsworth reviewed Purchase 5.01.

General Council Gowen reviewed 6.00 the Payment of Legal Invoices.

Chair Massey asked about the WorkForce Centers. Provost Potter advised that WorkForce Centers are under the umbrella of the Chicago Cook County Workforce Partnership. The federally funded workforce operation in the region, and at the workforce centers, also known as One Stop centers, individuals can walk in the get support in finding training, education, and support in finding work. Funding typically goes through the Department of Labor. There are One Stop Centers within Truman and Daley Colleges.

VII. MOTION TO DISCHARGE THE MAY 2023 BOARD PACKET

Vice Chair Swanson confirmed that Agreement 4.08 was rescinded. Vice Chair then asked for a motion to discharge the reviewed resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the May 2023 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Peggy Davis
<Second> Chair Massey

Motion carried.

VIII. MOTION TO ADJOURN

Upon concluding that there was no more business to be brought before the committee, Vice Chair Swanson asked for a motion to adjourn.

<Motion> Trustee Peggy Davis
<Second>

Motion carried.

Meeting Adjourned 1:15 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison