

**34836**  
**ADOPTED-BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JUNE 1, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**COSMETOLOGY KITS**  
**MARIANNA INDUSTRIES, INC. AND YOURNEWSCHOOL**  
**COSMETOLOGY DEPARTMENT/TRUMAN COLLEGE**  
**STUDENT AND INSTRUCTORS**

**THE CHANCELLOR RECOMMENDS:**

That the Board of Trustees authorizes the issuance of purchase orders to Marianna Industries, Inc. and YourNewSchool for Cosmetology supplies for students enrolled in the Truman College Cosmetology program for the period beginning no sooner than July 7, 2023 through July 6, 2024, at a total cost not to exceed \$163,418.46

**VENDOR:** Marianna Industries, Inc.  
11222 I Street  
Omaha, Nebraska 68137

Your New School  
9421 S. Longwood Dr.  
Chicago, IL 60643

**USER:** Harry S Truman College

**TERM:**

The term of this agreement shall begin no sooner than July 7, 2022 and shall end on July 6, 2023, with two (2) one (1) year renewal options.

We are asking for one (1) of the one (1) year renewal options of this agreement to begin no sooner than July 7, 2023 and end on July 6, 2024.

**SCOPE OF SERVICES:**

The Marianna Industries, Inc., will provide cosmetology supplies for the students enrolled in the Cosmetology program, in courses 101, 102, 103, 104, 105, 107, 201, 202 and 211 while YourNewSchool will provide supplies for course 105 only. Necessary training equipment includes, but is not limited to: Beauty case, table clamp, mannequins, styling clips, combs, brushes, manicure and pedicure tools, hair dryer, styling, curling and pressing irons, capes, clipper, trimmer, razor, styling rods, make-up and skin care supplies.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

These supplies are necessary to the students enrolled in the Cosmetology program to receive thorough training in the art, skill and applied science used in treatment of hair, nails and skin.

**VENDOR SELECTION CRITERIA:**

Specifications prepared by District Office Procurement staff and Truman College and was publicly advertised April 26, 2022 as a Request for Sealed Bid #SH2203. The bid was sent to five vendors and a pre-bid conference was held on April 29, 2022. Vendors were required to submit the bid proposal and samples of the products. The bid opening was held on May 16, 2022 and the District received bids from the following vendors: 1) YourNewSchool, 2) Marianna Beauty, 3) The Burmax Company. After reviewing the bid submissions, Procurement Services determined that Burmax Company was non-responsive for failure to submit the required bid documents and samples.

Pricing from the remaining two (2) suppliers is as follows:

|                           | <b>YOUR NEW SCHOOL</b> | <b>MARIANNA EQUIPMENT</b> | <b>SUB-TOTAL</b>     |
|---------------------------|------------------------|---------------------------|----------------------|
| COSMET 101                |                        | \$ 227.29                 | \$ 36,366.40         |
| COSMET 102                |                        | \$ 302.23                 | \$ 38,080.98         |
| COSMET 103                |                        | \$ 112.20                 | \$ 10,098.00         |
| COSMET 104                |                        | \$ 71.49                  | \$ 5,147.28          |
| COSMET 105                | \$ 419.12              |                           | \$ 37,720.80         |
| BARBER 107                |                        | \$ 618.74                 | \$ 18,562.20         |
| COSMET 201                |                        | \$ 150.28                 | \$ 10,820.16         |
| COSMET 202                |                        | \$ 47.68                  | \$ 3,433.25          |
| COSMET 211 - TEACHER 500  |                        | \$ 132.89                 | \$ 2,126.26          |
| COSMET 211 - TEACHER 1000 |                        | \$ 132.89                 | \$ 1,063.13          |
| <b>Total</b>              |                        |                           | <b>\$ 163,418.46</b> |

Marianna: \$125,697.66

Your New School: \$37,720.80

Based on the review of the bids for responsiveness and lowest price, as well as the inspection of the samples provided, staff recommended the acceptance of the bids from YourNewSchool for the products in Kit 105 ONLY and Marianna Beauty to be awarded to provide the rest of the kits listed above (Kits: 101, 102, 103, 104, 107, 201, 202, 211).

**MBE/WBE COMPLIANCE:**

Procurement Services has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchases (“cosmetology supplies) and the absence of further subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$163,418.46

**Charge to:** Harry S Truman Cosmetology/Office of Instruction

**Sources of Funds:** Operating or Enterprise

**FY23-24:** 541200-00003-4030250-10001-00000-0000000

541200-07140-4030250-10001-00000-0000000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**JUNE 1, 2023 – Harry S. Truman College**