

**34833**  
**ADOPTED-BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JUNE 1, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**Carolina Distance Learning**  
**Department of Life Sciences (Biology)**  
**Malcolm X College**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreement, to authorize the execution of an agreement with Carolina Biological Supply Company to provide Biology 116, Biology 226, Biology 227, and Microbiology 233 Lab Kits from June 1, 2023, through July 31, 2024 at a total cost not to exceed \$391,574.96

**VENDOR:** Carolina Biological Supply Company,  
2700 York Rd  
Burlington, NC 27215

**USER:** Malcolm X College

**TERM:**

The term of the purchase shall begin on June 1, 2023 and shall end on July 31, 2024.

**SCOPE OF SERVICES:**

Two thousand two hundred and twenty-five lab kits to be used by our Biology 116, Biology 226, Biology 227, and Microbiology 233 students in their online synchronous courses. The lab kits contain all the necessary materials and instructions for students to be able to perform hands-on, wet biology labs (e.g. heart, kidney, eye, brain dissections, blood typing, etc.) when our biology classes are held remotely.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Lab kits are absolutely required for the Department of Life Sciences to run Biology 116, Biology 226, Biology 227, and Microbiology 233 remotely. Under current ICCB rules, our IAI transferable lab classes must contain a hands-on, wet lab component. These kits allow our courses to be run remotely, which benefits our students greatly. Without the lab kits, these courses that are currently open for student enrollment would have to be canceled, a change that could affect up to 2225 students.

**VENDOR SELECTION CRITERIA:**

In Board Report #29816, the Board approved City Colleges of Chicago 's participation in Sourcewell Cooperative. Carolina Biological Supply is an approved vendor to provide supplies and lab kits and

was awarded in accordance with the procurement procedures as detailed in RFP# 042419-CBS and contract # 020723-CBS. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the purchase (lab kits) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$391,574.96

**Charge to:** Malcolm X College

**Sources of Funds:** IREPO Grant

**FY2023 -2024** 540000-21000-3000450-10000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**June 1, 2023 – Malcolm X College**