

**34829**  
**ADOPTED-BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JUNE 1, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**ABE ASE TESTING INSTRUCTIONAL MATERIALS**  
**DATA RECOGNITION CORPORATION (DRC)**  
**ADULT EDUCATION**  
**DISTRICT-WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with Data Recognition Corporation (DRC) for ABE ASE testing materials for the period of July 1, 2023, through June 30, 2028, at a total cost not to exceed \$384,000.

**VENDOR:** Data Recognition Corporation  
13490 Bass Lake Road  
Maple Grove, MN 55311

**USER:** Districtwide

**TERM:** The term of the purchase shall begin on July 1, 2023 and shall end on June 30, 2028.

**SCOPE OF SERVICES:**

Purchase of Test of Adult Basic Education (TABE) seats for students enrolling in our High School Diploma preparation classes. Students are required to take a pre and post-test with TABE.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

DRC is the sole source provider of the TABE test materials which are required by ICCB and OCTAE for students enrolling in tuition-free ABE GED courses to prepare for their High School Diploma certification and achieve their goals. The TABE test is used to determine placement in our levels of ABE GED classes, and then the post-test score can be used to determine the next course for students.

**VENDOR SELECTION CRITERIA:**

The vendor listed above is the only vendor that provides seats for this exam. In accordance with the sole source policy procedures, this purchase is exempt from the District's competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed compliance plans and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the purchase (Adult Education Testing/Instructional Materials) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$384,000

**Charge to:** Office of Academic and Student Affairs (**Adult Education**)

**Sources of Funds:** Education Fund

**FY24-FYFY29:** 53/540000-00003-0017006-Various

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**June 1, 2023 – Adult Education**