

**34828**  
**ADOPTED-BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JUNE 1, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**ADULT EDUCATION TESTING AND INSTRUCTIONAL MATERIALS**  
**CENGAGE LEARNING INC**  
**ADULT EDUCATION**  
**DISTRICT-WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of agreements with Cengage Learning, Inc for ESL instructional materials for the period of July 1, 2023, through June 30, 2028, at a total cost not to exceed \$749,062.

**VENDOR:** Cengage Learning, Inc.  
200 Pier 4 Blvd,  
Boston, MA 02210

**USER:** Districtwide

**TERM:** The term of the purchase shall begin on July 1, 2023, and shall end on June 30,2028.

**SCOPE OF SERVICES:**

Purchase of Stand Out ELS series core textbooks and seats for student access to MyELT online workbook for ESL students; Additional National Geographic textbooks.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Cengage Learning, Inc is the sole source provider of the national standard-aligned *National Geographic, Stand Out* series supporting students enrolled in tuition-free ESL courses to learn English and achieve their goals. Stand Out is our selected series and has been submitted and approved by ICCB as our core text. MyELT allows students additional practice in remote learning environments or in supplement to their in-person classes.

**VENDOR SELECTION CRITERIA:**

The vendor listed above is the only vendor that provides this curriculum. In accordance with the sole source policy procedures, this purchase is exempt from the District's competitive bidding process.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed compliance plans and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the purchase (Adult Education Testing/Instructional Materials) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL**

**Total:** \$749,062

**Charge to:** Office of Academic and Student Affairs (Adult Education)

**Sources of Funds:** Education Fund

**FY24-FYFY29:** 53/540000-00003-0017006-Various

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**June 1, 2023 – Adult Education**