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**APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**MEETING OF THE COMMITTEE ON ACADEMIC AFFAIRS AND STUDENT SERVICES
THURSDAY, JUNE 1, 2023
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, June 1, 2023, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

PARTICIPANTS

TEES

OFFICERS OF THE DISTRICT

I. CALL TO ORDER

Chair Swanson began by calling to order the June 1, 2023, Academic Affairs and Student Services Committee Board Meeting at 12:30p.m.

II. ROLL CALL

The Chief Advisor Phillips called roll:

Elizabeth Swanson	Present
Laritza Lopez	Present
Darrell A. Williams	Present
Walter E. Massey	Present

III. WELCOME

Chair Swanson confirmed that there is a quorum.

IV. PROVOST'S REMARKS

Provost Potter thanked the Trustees who joined and participated in May's graduation ceremony at Wintrust Arena on May 6th. Associate degree recipients were honored. 800 students and their families and supporters joined in to celebrate. On June 3rd, City Colleges Adult Education students who achieved their Illinois High School diploma was honored at Malcolm X. 220 Diplomas have been earned in the last year, and 110 of those recipients walked across the stage. He also stated that summer classes began on June 7th.

V. REVIEW OF AGENDA ITEMS

Chief Advisor Phillips presented the board reports that were being presented for approval on the Consent agenda.

VI. REVIEW OF JUNE 2023 BOARD REPORTS

Chair Swanson initiated the review of the June 2023 board reports.

AVC David Anthony reviewed Resolutions 1.00 – 1.03, Vice President Armstrong reviewed Resolution 1.04. CSO Veronica Herrero reviewed Resolution 1.05, CTO Dunning reviewed Resolutions 1.06-1.12. Chief and Interim CIO Njakara reviewed resolution 1.15. Trustee Williams requested clarity regarding Resolution 1.15, Ratifying and Approving Payments for Staff Augmentation.

- Interim CIO Njakara explained that there was an oversight on the vendor's part, and they underbid. The rates approved by the board initially were not market rates. Chancellor stated that this oversight should have been caught by IT and Procurement. However, if they would have gone with what was specified and quoted in the original RFP, the proper staff augmentation services would not have been provided.
- Trustee Lopez expressed her concerns regarding Resolution 1.15 as well, the Chancellor to provide details to the Board regarding the changes and the cost increase since the initial rates provided prior to the pandemic. Chair Massey expressed his thoughts concerning Procurement in the IT area. He advised Chancellor Salgado to provide details to the Board regarding the changes being done to improve Procurement.

CTO Dunning reviewed 2.00 the Personnel Report

CSO Veronica Herrero reviewed 3.00 the Resource Development Report.

CTO Dunning reviewed Agreement 4.00, Vice President Armstrong reviewed Agreements 4.01 and 4.02.

- Trustee Massey asked if the equipment being requested for Kennedy-King's Fitness Center

will be open to the public and how they would go about using it. VC Armstrong advised that the plan for community use is still in the works. They are looking to provide classes and to target seniors in the Englewood area.

Michelle Crawley reviewed Agreement 4.03, and Interim CIO Njakara reviewed Agreements 4.04 and 4.05. Provost Potter reviewed Agreements 4.06 - 4.09, VC Arrington Jones who reviewed Agreement 4.10. VC Dixon reviewed 4.11, and VC Deyhle reviewed Agreement 4.12.

- Trustee Williams requested a review of how Procurement operations will approach agreements with several requests with waivers attached to them. Chancellor agreed that a more thorough report would be beneficial to explain the procurement of services.

VC Anthony reviewed Purchase 5.00, President Jackson reviewed Purchase 5.01

General Counsel Gowen reviewed 6.00 The Payment of Legal Invoices.

VII. MOTION TO DISCHARGE THE JUNE 2023 BOARD PACKET

Chair Swanson asked for a motion to discharge the Resolutions, excluding 1.15, Ratifying and Approving Payments for Staff Augmentation, Personnel report, Resource Development report, Agreements, Purchases, and Legal Invoices.

<Motion> Secretary Davis
<Second> Trustee Williams

Motion Carried.

Chair Swanson requested a motion to approve Resolution 1.15, Ratifying and Approving Payments for Staff Augmentation, by roll call.

<Motion> Trustee Massey
<Second> Secretary Davis

Elizabeth Swanson	Approved
Peggy A. Davis	Approved
Laritza Lopez	Abstained
Darrell A. Williams	Approved
Walter E. Massey	Approved

Resolution 1.15, Ratifying and Approving Payments for Staff Augmentation, is approved

VIII. MOTION TO ADJOURN

Upon concluding that there was no further business to come before the Board, Chair Swanson asked for a motion to adjourn.

<Motion> Trustee Massey
<Second> Secretary Davis

Motion Carried.

The meeting adjourned at 1:29 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison

