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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508**

February 2, 2023

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**STUDENT SUPPORT SERVICES
MENTOR COLLECTIVE**

**THE DEPARTMENT OF ADVANCED MANUFACTURING
RICHARD J. DALEY COLLEGE**

THE CHANCELLOR RECOMMENDS:

That the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to enter into an agreement with this vendor to provide student support online peer mentoring services for the period commencing no sooner than February 2, 2023, through December 31, 2025, at a total not to exceed \$85,000.

VENDORS:

Shearwater International
Mentor Collective
2810 N. Church Street
PMB 58445
Wilmington, DE 19802

USER: Richard J. Daley College

TERM:

The term of the purchase will commence no sooner than February 2, 2023 and will end on December 31, 2025.

SCOPE OF SERVICES:

The vendors listed above will be providing student wrap around support service of online peer mentoring,

BENEFIT TO CITY COLLEGES OF CHICAGO:

Enhanced retention and student success through mentoring and student support by connecting students to others in their industry and field of study.

VENDOR SELECTION CRITERIA:

The vendor listed above is included as sub-grantee in the Richard J. Daley College ICCB 2022/23 Workforce Equity Grant Award. In accordance with the sole source policy and procedures, this purchase is exempt from the District's competitive bidding process.

MBE/WBE COMPLIANCE:

Procurement Services has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (student support services).

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$85,000

Charge to: Richard J. Daley College WEI Grant

Source of Funds: WEI 2022 and WEI 2023 Grant Funds

FY22: 21000-6020000-30000-00000-307052260

FY23: 21000-6020000-30000-00000-307052360

Respectfully submitted,

Juan Salgado
Chancellor

February 2, 2023 – Office of Administrative and Procurement Services