

34712

ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
February 2, 2023

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

CHANCELLOR'S RETENTION GRANT AND WORKING CREDIT EVALUATION WESTED THE OFFICE OF DECISION SUPPORT DISTRICT WIDE (Amendment to board report 34638)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to authorize the execution of an agreement with WestEd for the period from November 3, 2022 through October 31, 2023, with two (2) options to renew for periods of one (1) year each. at a total cost not to exceed \$234,427.

VENDOR: WestEd
730 Harrison Street
San Francisco, CA 94107

USER: City Colleges of Chicago

ORIGINAL TERM:

The term of agreement shall commence no sooner than November 3, 2022 and will continue through October 31, 2023.

TERM:

The term of agreement shall commence no sooner than November 3, 2022 and will continue through October 31, 2023. This agreement shall have two (2) options to renew for periods of one (1) year each.

SCOPE OF SERVICES:

WestEd agrees to provide CCC with rich and detailed information about how the implementation and success of the Chancellor's Retention Grant (CRG) and Working Credit (WC) program support student access and completion of degrees and credentials to improve their economic opportunities and livelihoods.

BENEFIT TO CITY COLLEGES OF CHICAGO:

City Colleges of Chicago will use this information to determine how to best support students with financial need to ensure they can continue to enroll, persist, and complete in a timely manner.

VENDOR SELECTION CRITERIA:

A Request for Proposal (RFP) was prepared and advertised through the Office of Procurement Services on July 13, 2022. The RFP was sent to five (5) companies. A pre-proposal conference was held on July 15, 2022 and one (1) response was received from WestEd on August 24, 2022. The evaluation committee reviewed the response and recommended WestEd based on the criteria set

forth in the RFP including:

- Research Design and Methodology
- Qualifications and experience of firm
- Proposer’s Implementation Plan for the requested services
- Cost
- M/WBE participation

MBE/WBE COMPLIANCE:

Procurement Services has reviewed the proposed agreement and recommends a continued waiver of the Board Approved Participation Plan due to the nature of the services (“Evaluation Services”) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$234,427

Charge to: Office of Decision Support

Sources of Funds: Education Fund

FY23: 530000-00003-xx70100-80000

Respectfully submitted,

**Juan Salgado
Chancellor**

February 2, 2023 – Office of Decision Support