

**34996**  
**ADOPTED-BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**DECEMBER 7, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**OUTDOOR POWER EQUIPMENT, ATTACHMENTS, TOOLS, AND SUPPLIES**  
**RUSSO HARDWARE INC. D/B/A RUSSO POWER EQUIPMENT**  
**THE OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**  
**DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves the issuance of purchase orders to Russo Hardware Inc. d/b/a Russo Power Equipment for the purchase of outdoor power equipment, attachments, tools, and supplies for City Colleges of Chicago facilities District Wide on an as-needed basis, for the period from December 7, 2023 through November 30, 2024 at a total cost not to exceed \$100,000.

**VENDOR:** Russo Hardware Inc. d/b/a Russo Power Equipment  
9525 West Irving Park Road  
Schiller Park, Illinois 60176

**USER:** District Wide

**TERM:**

The term of this purchase shall commence on December 7, 2023 and shall end on November 30, 2024.

**SCOPE OF SERVICES:**

Russo Power Equipment will provide outdoor power equipment, attachments, tools, and supplies for all City Colleges of Chicago facilities District Wide on an as needed basis.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Utilizing Russo Power Equipment for the District's facilities through a joint purchasing agreement with the City of Chicago is a cost-effective method to provide access to necessary equipment, attachments, tools and supplies needed for the maintenance and upkeep of CCC facilities and grounds.

**VENDOR SELECTION CRITERIA:**

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to CCC, under specification #470353, contract #87372 for Outdoor Power Equipment, Attachments, Tools, and Supplies. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of Procurement Services has reviewed the proposed compliance plan and recommends a full waiver of the Board Approved MBE/WBE Contract Participation Plan due to the nature of the purchase (outdoor power equipment and supplies) and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$100,000

**Charge To:** The Office of Administrative and Procurement Services

**Source of Funds:** Operations & Maintenance Fund and Capital Fund

**FY24-25:** 540000-05501-XX70X00-70000  
540000-92015-XX05031-70000

**Respectfully submitted,**

**Juan Salgado  
Chancellor**

**December 7, 2023 – The Office of Administrative and Procurement Services**