

34966
**APPROVED- BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 7, 2023**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**MEETING OF THE COMMITTEE ON ACADEMIC AFFAIRS AND STUDENT
SERVICES**

**THURSDAY, NOVEMBER 2, 2023
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, November 2, 2023, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Peggy A. Davis, Secretary
Laritza Lopez
Darrell A. Williams

CHANCELLOR

Juan Salgado

**PROVOST AND CHIEF ACADEMIC
OFFICER**

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Bonnie Phillips

SENIOR ASSISTANT BOARD

LIAISON

Emma Mims

OFFICERS OF THE DISTRICT

Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and
Branding
Carol Dunning – Chief Talent Officer
Veronica Herrero – Executive Vice Chancellor
Zarko Njakara – Chief Information Officer
Maribel Rodriguez – Chief Financial Officer
David Anthony – Associate Vice Chancellor
Aricka Jones - Compliance Officer & Director of Risk
Management
Peggy Korellis - Vice Chancellor-High School Strategy
Darryl Williams – Vice Chancellor, Enrollment Management

PRESIDENTS

Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Katonja Webb Walker – President, Kennedy-King College
Brandon Nichols – Vice President, Olive-Harvey College

I. CALL TO ORDER

Vice Chair Swanson called the November 2, 2023, meeting of the Committee on Academic Affairs and Student Services to order at 12:35 p.m.

II. ROLL CALL

The Chief Advisor called roll:

Walter E. Massey	Present
Peggy A. Davis	Present
Laritza Lopez	Present
Darrell A. Williams	Present
Elizabeth Swanson	Present

A quorum was confirmed.

III. WELCOME

Vice Chair Swanson welcomed everyone to the November 2nd Committee meeting and called on Provost Potter for Academic Affairs and Student Services remarks.

IV. PROVOST REMARKS

In today's meeting, we will hear from Vice Chancellor Darryl Williams about the fall semester enrollment data that was reported this past Monday by the Illinois Community College Board. We will also consider updates to our Academic and Student Policy.

V. PRESENTATION

Presenter: Vice Chair Darryl Williams

Presentation: Fall 2023 Enrollment & 2023 Fiscal Enrollment Update.
The full report can be found on the Board Office Website.

VI. REVIEW OF NOVEMBER 2023 BOARD REPORTS

Vice Chair Swanson initiated the review of the November 2023 board reports.

Vice President Nichols reviewed Resolution 1.00, and President Potash reviewed Resolution 1.01. Provost Potter reviewed Resolution 1.02, and VC Anthony reviewed Resolutions 1.03 – 1.05.

Chair Massey asked about the current state of the migrant population being housed at the institutions in regard to Resolution 1.04.

Chancellor Salgado stated that migrants are currently staying in 2 of the Quonset huts outside of Daley College campus buildings. There is a proposal to have 2 additional Quonset huts available for migrant families.

CTO Dunning reviewed Resolution 1.06, and President Webb Walker reviewed Resolution 1.07. Provost Potter reviewed Resolution 1.08.

CTO Dunning reviewed item 2.00 Personnel Report.

EVC Herrero reviewed item 3.00 Resource Development Report.

President Webb Walker reviewed Agreement 4.00. EVC Herrero reviewed Agreement 4.01, and VC Anthony reviewed Agreements 4.02 and 4.03. Provost Potter reviewed Agreements 4.04 and 4.05, and VC Deyhle reviewed Agreement 4.06. Officer Jones reviewed Agreement 4.07, and CTO Dunning reviewed Agreements 4.08 – 4.12. President Sanders reviewed Agreement 4.13, and Interim CIO Njakara reviewed Agreement 4.14.

AVC Anthony reviewed Purchase 5.00, and President Jackson reviewed Purchase 5.01.

General Counsel Gowen reviewed item 6.00 Payment of Legal Invoices.

VII. MOTION TO DISCHARGE THE NOVEMBER 2023 BOARD PACKET

Vice Chair Swanson asked for a motion to discharge the reviewed minutes, resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the November 2023 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Darrell A. Williams
<Second> Trustee Walter E. Massey

Motion carried.

VIII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Vice Chair Swanson asked for a motion to adjourn.

<Motion> Trustee Walter E. Massey
<Second> Trustee Peggy A. Davis

Motion carried.

Meeting Adjourned 1:40 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison