

35364
APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

MEETING OF THE COMMITTEE ON ACADEMIC AFFAIRS AND STUDENT SERVICES
THURSDAY, AUGUST 4, 2022
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on Thursday, August 4, 2022, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair (virtual)
Peggy A. Davis, Secretary
Laritza Lopez
Darrell A. Williams (virtual)
Neith Tiri-Xi'ui, Student Trustee (virtual)

CHANCELLOR

Juan Salgado

PROVOST AND CHIEF ACADEMIC OFFICER

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Emma Mims
Michelle Crawley (Paralegal)

OFFICERS OF THE DISTRICT

Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and Branding
Carol Dunning – Chief Talent Officer
Jerrold Martin – Chief Information Officer
Jennifer Mason – Vice Chancellor, Legislative & Community Affairs
Maribel Rodriguez – Chief Financial Officer
Jacinta Epting - Vice Chancellor-Business and Procurement Services Purchasing
Katheryn Hayes – Vice Chancellor-Strategic Communications & Operations
Lizz Gardner - Vice Chancellor-Institutional Resource Development

PRESIDENTS

Kimberly Hollingsworth –President, Olive-Harvey College
Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Katonja Webb Walker – Vice President, Kennedy-King College

I. CALL TO ORDER

Secretary Davis called the August 4, 2022, meeting of the Committee on Academic Affairs and Student Services to order at 12:34 p.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Walter E. Massey	Present (virtual)
Peggy A. Davis	Present
Laritza Lopez	Present (Late arrival 12:36)
Darrell A. Williams	Present (virtual)
Neith Tiri-Xi'ui	Present (virtual)
Elizabeth Swanson	Present

Quorum confirmed

III. WELCOME

Secretary Davis began by thanking everyone for joining today's meeting. For the record, Chair Massey, Trustee Williams, and Student Trustee Tiri-Xi'ui will be participating by phone today, which is allowable under our board bylaws (article 1.5.3, sections a-c).

Secretary Davis called on Provost Potter for remarks.

IV. PROVOST REMARKS

We are 11 days away from when our full-time faculty will return for the new Academic Year and three and a half weeks from the start of the fall semester.

As it's been our practice, we will be welcoming faculty back with Faculty Development Week which begins with a district-wide kickoff followed by local faculty development programming at each of the colleges.

August 15th we welcome faculty and set the stage for the year to come with respect to delivering a quality academic experience for students.

In today's committee meeting, in addition to the review of reports for consideration at the regular board meeting, we'll be hearing from President Lopez about the undocumented student supports that have been identified and put in place for students across the district. This follows a very well-attended press conference here at Harold Washington College just last Friday announcing these supports.

V. **PRESENTATION**

Speakers: President Daniel Lopez, Associate Dean Luvia Moreno

Topic: Undocumented Student Services

City Colleges Plan to serve undocumented students and their families.

The full presentation can be found on the Board of Trustee Website.

Trustee Williams asked about some of the components of the training. What subject matters will people be trained on to get a designation?

Associate Dean Luvia: Training usually begins with Terms and Definitions, and then State and Federal laws that affect undocumented students are reviewed. Training also addresses Financial Aid and the Admissions process, what to do and what not to do, and well-known scholarships for undocumented students. There will be a trial run with liaisons to determine what other topics might be important to incorporate.

VI. **REVIEW OF AUGUST 2022 BOARD REPORTS**

Secretary Davis initiated the review of the August 2022 board reports.

President Lopez reviewed Resolution 1.00, AVC Hayes reviewed Resolutions 1.01 & 1.02.

President Hollingsworth reviewed Resolutions 1.03 & 1.04, Provost Potter reviewed Resolutions 1.05 - 1.07.

President Potash reviewed Resolution 1.08, VC Epting reviewed Resolution 1.09.

President Janosky reviewed 1.10, Vice President Webb Walker reviewed Resolutions 1.11 & 1.12.

Chancellor reviewed Resolution 1.13

CTO Dunning reviewed Item 2.00 Personnel Report.

AVC Gardner reviewed Item 3.00 Resource Development.

Provost Potter reviewed Agreements 4.00 - 4.03, CIO Martin reviewed Agreements 4.04 - 4.06.

AVC Anthony reviewed Agreements 4.07 – 4.12, CFO Rodriguez reviewed Agreement 4.13.

President Sanders reviewed Agreement 4.14

AVC Anthony reviewed Purchases 5.00 & 5.01

General Counsel Gowen reviewed Item 6.00 Payment of Legal Invoices.

Chair Massey requested two reports on the Undocumented student initiative. One on how students are distributed by college throughout the district, and the graduation rate.

Chair Massey also asked for a sabbatical report about the distribution of professors, assistant professors, and permanent versus part-time faculty by institution across the system.

VII. MOTION TO DISCHARGE THE AUGUST 2022 BOARD PACKET

Secretary Davis asked for a motion to discharge the reviewed resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the August 2022 Regular Board Meeting as part of the Consent Agenda.

<Motion> Vice Chair Elizabeth Swanson

<Second> Trustee Laritza Lopez

Motion carried.

VIII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Secretary Davis asked for a motion to adjourn.

<Motion> Vice Chair Elizabeth Swanson

<Second> Trustee Darrell A. Williams

Motion carried.

Meeting Adjourned 1:39 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison