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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 6, 2022**

4.04

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**I-SHARE (SHARED INTEGRATED LIBRARY SYSTEM) MEMBERSHIP VIA
CONSORTIUM OF ACADEMIC RESEARCH LIBRARIES IN ILLINOIS (CARLI)
OFFICE OF ACADEMIC AND STUDENT AFFAIRS
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with the Consortium of Academic and Research Libraries in Illinois (CARLI) to provide an integrated library system (“ILS”) and services District wide for the period from October 6, 2022, through June 30, 2023 at a cost not to exceed \$80,000, which includes a one-time implementation fee of \$35,212.

VENDOR:

Consortium of Academic and Research Libraries in Illinois (CARLI)
University of Illinois–Urbana-Champaign
100 Trade Centre Drive, Suite 303
Champaign, Illinois 61820-7233

USERS:

District wide, including all students, faculty, and library staff

TERM:

The term of agreement shall commence no sooner than October 4, 2022 and will continue through June 30, 2023, with the option to renew for four additional 1-year periods.

SCOPE OF SERVICES:

CARLI has entered into an agreement with Ex Libris to provide access to two systems as integrated package:

- Alma: A web-based library management resource for librarians and staff to manage patrons, ordering, and circulation of print and electronic resources.
- Primo VE: A web-based discovery and delivery library search tool shows both physical items owned by CCC libraries and electronic resources that students can access off-campus by authenticating with their CCC credentials.

BENEFIT TO CITY COLLEGES OF CHICAGO:

I-Share membership

Ex Libris's cloud solutions (Alma and Primo) allow the seven (7) CCC campuses to have access to improved discovery (perform a single search for books and articles), delivery (access electronic resources with fewer clicks; use Primo to request delivery of print books to another campus for pick up), and better integration with other institutional and business systems, and mobile access.

Additional benefits:

- I-Share membership offers substantial approximately 50% annual savings for CCC's library system.
- Shared or union catalog with other I-Share members: 88 institutions as of July 2022, including approximately 26 community colleges, with whom CCC has tuition chargeback agreements, thus creating a shared student experience for students taking classes across Illinois institutions
- Extra layer of support for CCC's libraries and patrons from CARLI and I-Share community

VENDOR SELECTION CRITERIA:

Pursuant to State Law: 1) contracts for goods and services procured from another governmental agency is exempt from the District's competitive bidding requirements and 2) contracts for goods or services which are economically procurable from only one source such as the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract compliance has reviewed and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchase (Illinois government agency).

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$80,000

Charge to: District Office

Source of Funds: Education Funds

FY22 – FY23: 540000-00003-0000126-20000

**Respectfully submitted,
Juan Salgado
Chancellor**

October 6, 2022- Office of Academic and Student Affairs