

35367

**APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**MEETING OF THE COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES
THURSDAY, OCTOBER 6, 2022
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, CHICAGO, IL 60601
ROOM 1115**

Pursuant to provisions of the Illinois Public Community College Act, as amended by the State of Illinois, County of Cook, a meeting of the Committee on Finance and Administrative Services of the Board of Trustees of Community College District No. 508 was held on Thursday, October 6, 2022, at 12:30 p.m., Harold Washington College, 30 East Lake Street, Chicago, IL 60601, Room 1115.

ATTENDEES

TRUSTEES

Elizabeth Swanson, Committee Chair
Walter E. Massey, Board Chair
Peggy A. Davis, Secretary
Darrell A. Williams
Neith Tiri-Xi'ui, Student Trustee

CHANCELLOR

Juan Salgado

**PROVOST AND CHIEF ACADEMIC
OFFICER**

Mark Potter

GENERAL COUNSEL

Karla Gowen

CHIEF ADVISOR TO THE BOARD

Emma Mims

OFFICERS OF THE DISTRICT

Christian Collins – Vice Chancellor, Institutional Effectiveness
David Deyhle – Vice Chancellor, Strategic Marketing and Branding
Carol Dunning – Chief Talent Officer
Veronica Herrero – Chief Strategy Officer
Jerrold Martin – Chief Information Officer
Jennifer Mason – Vice Chancellor, Legislative & Community
Affairs
Maribel Rodriguez – Chief Financial Officer

PRESIDENTS

Kimberly Hollingsworth – President, Olive-Harvey College
Shawn L. Jackson – President, Harry S Truman College
Janine Janosky – President, Richard J. Daley College
Daniel López – President, Harold Washington College
David Potash – President, Wright College
David Sanders – President, Malcolm X College
Katonja Webb Walker (Interim) – President, Kennedy-
King College

I. CALL TO ORDER

Trustee Williams called the October 6, 2022, meeting of the Committee on Finance and Administrative Services to order at 12:30 p.m.

II. ROLL CALL

The Chief Advisor called roll:

Walter E. Massey	Present
Peggy A. Davis	Present
Darrell A. Williams	Present
Neith Tiri-Xi'ui	Present
Elizabeth Swanson	Present

III. WELCOME

Good afternoon! School is in full swing, fall has come to Chicagoland, and the temperatures are definitely in agreement!! Welcome everyone to the October committee meeting.

Momentarily, Chief Financial Officer Rodriguez will be giving a financial update, and we will have a presentation from Veronica Herrero, the Chief of Strategy, and Staff.

We will also review the board reports that will be considered during the October regular board meeting, which will take place later this afternoon at 2:00 p.m.

IV. CFO REMARKS

CFO Rodriguez provided an update on the status of CCC's Federal Student Emergency Grants. Of the \$46.9 million allocated from the third round of Federal funds for students, less than 10 million remain as funds have been dispersed to nearly 42,000 students since last fall. CCC is looking to support another 3600 students through a grant that will be considered in today's meeting.

We will have a presentation from Deputy Provost Stacia Edwards on our new partnership program with the Chicago Department of Family and Support Services (DFSS) to provide funding to guide students through short-term programs in in-demand fields.

V. REVIEW OF AGENDA ITEMS

Speakers: Stacia Edwards, Deputy Provost

Topic: CCC-DFSS Workforce Training Program

Strategic Lever 3 – Economic Responsiveness

The full presentation can be found on the Board of Trustee website.

Chair Massey asked if the adult education program will be offered at all colleges or only at Olive Harvey.

Deputy Provost Edwards: Adult Education classes will be held at 6 of the 7 colleges.

Provost Potter asked if Deputy Provost Edwards would explain how we engage with our employer partners in curriculum development and in maintaining the freshness and relevance of our curriculum irrespective of this DFSS or Beyond this DFSS program.

Deputy Provost Edwards: Each of the Career and Technical Education programs is required to have advisory boards of employers and one of their roles is to weigh in on our curriculum and make sure it is meeting their needs. Sometimes we find out that employers have needs that we don't have the curriculum for or it hasn't been updated. When that happens, we bring the faculty together with employer partners and go through what it is they need and adjust our curriculum and any necessary equipment.

Chair Massey asked if there was previous feedback indicating that CCC was having challenges enrolling and attracting students. Is that an issue now?

Deputy Provost Edwards: We've seen strides in our technical programs. Cybersecurity is now one of our most highly subscribed degree programs. We paid attention to making sure students were informed of the opportunity. Creating channels to make sure information is getting to students is what we are working on right now.

VI. REVIEW OF OCTOBER 2022 BOARD REPORTS

Trustee Williams initiated the review of the October 2022 board reports.

Provost Potter reviewed Resolutions 1.00 – 1.02, Vice Chancellor Williams reviewed Resolution 1.03.

President Janosky reviewed Resolution 1.04, President Potash reviewed Resolution 1.05.

President Webb Walker reviewed Resolution 1.06, VC Williams reviewed Resolution 1.07.

President Potash reviewed Resolution 1.08, Chief Advisor Mims reviewed Resolution 1.09.

President Janosky reviewed Resolutions 1.10 & 1.11, Vice President Webb Walker reviewed Resolution 1.12.

President Sanders reviewed Resolution 1.13, President Hollingsworth reviewed Resolution 1.14.

President Jackson reviewed Resolution 1.15, President Potash reviewed Resolution 1.16.

Provost Potter reviewed Resolutions 1.17 & 1.18. CTO Dunning reviewed Resolutions 1.19 & 1.20.

President Jackson reviewed Resolution 1.21. President Hollingworth reviewed Resolution 1.22.

CTO Dunning reviewed Resolution 1.23. CSO Herrero reviewed Resolution 1.24.

CTO Dunning reviewed item 2.00 Personnel Report.

CSO Herrero reviewed item 3.00 the Resource Development Report.

VC Williams reviewed Agreement 4.00, CTO Dunning reviewed Agreement 4.01.

CFO Rodriguez reviewed Agreement 4.02, Provost Potter reviewed Agreements 4.03 & 4.04

AVC Anthony reviewed Agreement 4.05, President Sanders reviewed agreement 4.06 & 4.07.

AVC Anthony reviewed Purchase 5.00.

General Counsel Gowen reviewed Payment of Legal Invoices.

VII. MOTION TO DISCHARGE THE OCTOBER 2022 BOARD PACKET

Trustee Williams asked for a motion to discharge the reviewed resolutions, personnel report, resource development report, agreements, purchases, and legal invoices to the October 2022 Regular Board Meeting as part of the Consent Agenda.

<Motion> Trustee Walter E. Massey
<Second> Trustee Elizabeth Swanson

Motion carried.

VIII. ADJOURNMENT

Upon concluding that there was no more business to be brought before the committee, Trustee Williams asked for a motion to adjourn.

<Motion> Trustee Walter E. Massey
<Second> Trustee Peggy A. Davis

Motion carried.

Meeting Adjourned 1:30 p.m.

Peggy A. Davis
Secretary
Board of Trustees

Submitted by – Avery Walls, Assistant Board Liaison